

ASSESSMENT AND EXAMINATIONS

The Foundation Course aims at enhancing professional knowledge, providing job oriented skills, inculcating esprit de corps, and building appropriate attitudes and values. We try to achieve these objectives through a harmonious blend of academic and extra-curricular inputs. We expect the course will help the Officer Trainee not only to acquire more knowledge and professional skills, but also to imbibe officer like qualities and understand the administrative environment. Regular evaluation of these qualities would form part of our duties. We do not intend to burden you with heavy end of course examinations, but would prefer to test you as you go along the course, through examinations and also observation and interaction.

The overall breakup of evaluation is as follows:

Director General's Assessment	-	150
Academic Inputs	-	450
Total	-	600

Proficiency in various subjects will be evaluated through concurrent examinations, end of course examination, quizzes and other methods, as outlined below:

Subject	Marks	Remarks
Public Administration	90	Some marks may be kept for internal assessment or mid-term examination
Law	90	
Basic Economics	90	
Management and Behavioural Sciences	60	
Indian History & Culture	60	
Political Concepts & Constitution of India	60	
Total	450	
Hindi (Qualifying)	50	Marks to be added in Director General's Assessment
Computer (Qualifying)	50	

With respect to soft skills, values and attitudes, Officer-Trainees will be assessed on a continuous basis on their participation and performance during the trek, syndicate work, village visit, other extra-curricular activities, their general behaviour, punctuality and personal conduct. This evaluation forms part of the Director General's Assessment.

The Director General's Assessment will be based on various aspects like the participation in games and sports, Physical Training, Team spirit, attitude, overall participation in all activities of the Course and the activities of various Clubs. The Director General's Assessment is for 150 marks. The criteria for Director General's Assessment is given in a table.

Criteria for Director General's Assessment

S.No	TOPIC	MARKS
1	Village Study Report & Presentation	10
2	Espirit de Corps	10
3	Physical Training	15
4	Essay	10
5	Language	05
6	Term Paper	10
7	Games	10
8	ICT	15
9	Participation in extra- curricular activities / Modules	15
10	Book Review	05
11	Trek and Adventure Sports	05
12	Social Service	10
13	Director General's evaluation	30
TOTAL		150

- There will be an exam in Information and Communication Technology for 50 Marks. Marks obtained are **not** added to the aggregate. However, it is a **compulsory paper** and failure in this examination will mean failure in the Foundation Course Examination.
- There will also be Language tests for 50 marks at the end of the Course. Marks obtained in Languages are **not** added to the aggregate. However, it is a **compulsory paper** and failure in this examination will mean failure in the Foundation Course Examination.
- **Officer Trainees will have to secure at least 50% marks in each subject to pass the examination.**
- An Officer Trainee, who fails in any of the six prescribed subjects as mentioned above or in any qualifying tests (Languages and Computers) shall not be entitled to any credit for the Foundation Course Examination carrying 450 marks. In other words, in such an event, he/ she shall get "0" out of 450.
- There will be a **test of physical fitness** at the end of the Course.