



Dr. MCR HRD INSTITUTE OF ANDHRA PRADESH
Foundation Course for Group - I Service Officers
9th July, 2012 to 25th August, 2012

		WEEKLY SCHEDULE				WEEK-5R2			
		06.08.2012 to 11.08.2012							
		06.08.2012 Monday	07.08.2012 Tuesday	08.08.2012 Wednesday	09.08.2012 Thursday	10.08.2012 Friday	11.08.2012 Saturday		
9.30am to 10.30am	A	PAGE-15 (MSK)	PAGE-17 (GCS)	PAGE- (B.Raja Shekar, IAS)	FMG&PA-15&16 (TSR)	S R I F E S T I V A L S H T A M I -	S E C O N D S A T U R D A Y		
	B				L&LM-18&19 (DSP)				
10.40 am to 11.40am	A	FMG&PA-13&14 (SR)	L&LM-14 (Dr.GBR)	SM&OP-16 (VLNG)	FMG&PA-15&16 (TSR)				
	B	IT &e-Gov.-13		FMG&PA-13&14 (SR)	L&LM-18&19 (DSP)				
TEA B R E A K									
12.00Noon to 1.00 pm	A	FMG&PA-13&14 (SR)	L&LM-15 (Dr.GBR)	SM&OP-17 (VLNG)	IT &e-Gov.-17				
	B	PAGE-16 (MJ)		FMG&PA-13&14 (SR)	SM&OP-16 (VLNG)				
L U N C H B R E A K									
2.00pm to 2.50pm	A	IT &e-Gov.-14	IT &e-Gov.-16	L&LM-16&17 (KRG)	M&BS-16&17 (Dr.PM)				
	B	FMG&PA-15&16 (TSR)	L&LM-16&17 (KRG)	L&LM-11&12 (Dr.BVL)					
3.00pm to 3.50pm	A	IT &e-Gov.-15	SM&OP-14&15 (KSRP)	L&LM-16&17 (KRG)					
	B	FMG&PA-15&16 (TSR)	L&LM-16&17 (KRG)	L&LM-11&12 (Dr.BVL)					
TEA B R E A K									
4.10pm to 5.00pm	A	PAGE-16 (MJ)	SM&OP-14&15 (KSRP)	SM&OP-10 (VUL)	IT &e-Gov.-18				
	B	IT &e-Gov.-14	IT &e-Gov.-15	IT &e-Gov.-16	SM&OP-17 (VLNG)				
V E N U E	A Group H. No.: 228 B Group-H.No.: 422 Full Group: 228		Computer Labs : Lab No.304 Lab No.316	1) Krishnastami - Festival Feast - 10.8.2012 (Friday) 2) Quiz Competition - 11.08.2012(Saturday) at 11am and Sports & Games					

ACADEMIC INPUTS		GUEST SPEAKERS	
PAGE-18	Paradigm of Good Governance-a Myth or reality - Role of CGG-Shri M. Sivarama Krishna	Additional Director General, Center for Good Governance, Hyderabad	
PAGE-16	Disaster Management-MJ		
PAGE-17	Personality Development - GCS		
PAGE-18	A session by Shri SP. Tucker,IAS	Principal Secretary, Planning	
FMG&PA-13&14	Budget Matters-SR		
FMG&PA-15&16	Duties and responsibilities of drawing and disbursing officers -Sri T. Sambasiva Rao	Accounts Officer, Medical & Health Department	
FMG&PA-17&18	Cash Accounting-Stores, Purchase Procedures and Disposal- Sri Naga Phani Raju	Pay and Accounts Officer, Treasuries and Accounts Department	
L&LM-14	Contract Act - Dr.GB.Reddy	Professor , University College of Law, Osmania University	
L&LM-15	Anti Corruption Laws – Prevention of Corruption Act-Dr.GB.Reddy	Professor , University College of Law, Osmania University	
L&LM-16&17	Minimum Wages Act - KRG		
L&LM-18&19	Right to Information Act - DSP	Sri D. Siva Prasad, Faculty Member (Rtd), Dr.MCR HRD Institute of AP	
M & BS-16&17	Work Motivation - Dr.PM		
SM&OP-10	AP.Leave Rules - VUL		
SM&OP-14&15	AP Ministerial Service Rules & AP LGS Rules - Sri K. Sree Ram Prasad	Chief Financial Advisor, GHMC	
SM&OP-16	AP GPF Rules - VLNG		
SM&OP-17	GIS Rules - APGLI - VLNG		
SUBJECTS ABBREVIATIONS		FACULTY ABBREVIATIONS	
PAGE	: Public Administration, Governance & Ethics	MSZ	Shri Md.Shafiquz Zaman, IAS
FMG&PA	: Financial Management in Govt.&Public Accountability	Dr.PM	Dr. Prasanta Mahapatra, IAS
L&LM	: Law & Legal Matters	RRA	Smt. Ranjeev R. Acharya, IAS
M & BS	: Management & Behavioural Studies	MRP	Shri M.Rama Prasad, IFS
SM&OP	: Service Matters & Office Procedures	GCS	Shri G. Chandrashekar Reddy, IFS
IT & e-Gov.	: IT & e-Gov.	SRS	Shri S. Rajasekhar
		MVN	Sri M. Visweswara Naidu
		Dr.OVS	Dr.O.Vijayasree
PTClasses: Daily 6.00 - 7.00 am		Dr.CK	Dr. Chukka Kondaiah
		SSK	Ms. S. Sasikala
Venue:	OPEN AUDITORIUM LAWNS	SkMP	Sri Shaik Mehboob Peera
Dress Code:	MEN: Track Suit,Sports shoes,White Socks	YSR	Sri Y. Subba Rao
	WOMEN:White Salwar kameez,Sports shoes,White Socks	NKB	Shri N. Kumar Babu
		SR	Ms S. Rupa
		VUL	Ms. V.Udaya Lakshmi
		VLNG	Sri VLN. Gupta
Evening : Games & Yoga after the classes from 5.00pm onwards		PSR	Shri P. Srinivasa Rao
		YIP	Ms. Y. Indira Priyadarshini
		KS	Ms. K.Soumya Rani
		DVR	Sri D.V. Ramana
		MJ	Ms. Meena Jagirdhar
PT & GAMES WILL BE FROM 10.07.2012		KRG	Sri K. Rama Gopal
		BN	Ms. B. Navya
		MVS	Sri M.V. Sailesh
		JJ	Ms. J. Janani
		PA	Sri P. Anwesh
		BN	Ms. Bhagya Nakshatram
		Dr.JR	Dr. J. Rajeswar
		Dr.DN	Dr. Deepa Nair
ATTENDANCE IS COMPULSORY FOR PT		PB	Ms.P.Bharathi
		ND	Ms.Nivedita
Date: 07.08.2012		JDG & Course Director	