

**Dr. MCR Human Resource Development Institute
Government of Telangana**

WEEKLY SCHEDULE OF TRAININGS FROM 27.02.2017 to 04.03.2017

Week No. 48

Sl. No	Course Title	Course Coordinator	Course Category	Nature of Course R/NR/OR	Date		RM No	No. of Trainees			Accommodation Category	Food Category	
					From	To		Gazetted	Non-Gazetted	Total			
1	2	3	4		5	6	7	8	9	10	11	12	
1	TOT RTI (G34S16)	KSR	SP	R	28.02.2017	04.03.2017	22	28	0	28	Cat - I	B	
2	Basic Course on DM (C58G16)	MJ	G	OR	02.03.2017	04.03.2017	23	25	0	25	Cat -I	A	
3	Duties and Responsibilities of DDO's (A31G16)	YS	G	OR	01.03.2017	04.03.2017	25	0	40	40	Cat - II	A	
4	Training Programme to Staff of Prof. Jaya Shankar of TS Agricultural University (Batch-II) (O45S16)	KAK	SP	R	27.02.2017	03.03.2017	28	0	40	40	Cat -II	B	
5	Refresher Training in for SA's (I26G16)	BS	G	OR	27.02.2017	01.03.2017	104	0	30	30	Cat - II	A	
6	Basic Computer Training on MS- Office (I43G16)	SR	G	R	27.02.2017	11.03.2017	105	0	38	38	Cat - II	A	
7	Foundation course for JA's (O42G16)	SVR	G	R	01.03.2017	30.03.2017	117	0	35	35	Cat -II	A	
8	Citizen Centric Administration – 2 nd ARC (G41S16)	SMN	SP	R	02.03.2017		118	15	0	15	Exe.	C	
9	Training Programme on Office Mangement for UDD Officer of Madhya Pradesh under AMRUT (U49S16)	VDN	SP	R	27.02.2017	01.03.2017	118	30	0	30	Exe.	B (N.V)	
10	Legal Awareness for Administration (G17G16)	RM	G	OR	01.03.2017	03.03.2017	119	20	15	35	Cat - I & II	A	
11	Drought Management (C57G16)	VE	G	OR	01.03.2017	03.03.2017	120	25	0	25	Cat-I	A	
12	Citizen Charter & Service Delivery (M32G16)	VJ	G	OR	02.03.2017	04.03.2017	217	20	5	25	Cat - I & II	A	
13	Work life Balance (M27G16)	OVS	G	OR	02.03.2017	04.03.2017	218	25	0	25	Cat - I	A	
On-Going													
14	Basic Computer on MS-Office (I27G16)	MK	G	R	20.02.2017	04.03.2017	116	0	31	31	Cat-II	A	
15	Foundation Course for JAs (O41G16)	SVR	G	R	20.02.2017	21.03.2017	123	0	39	39	Cat- II	A	
16	Foundation Course for JAs (O37G16)	VJ	G	R	06.02.2017	07.03.2017	215	0	42	42	Cat-II	A	
17	80th Induction Training Programme Junior Auditors(D23G16)	KsRao	G	R	28.11.2016	27.03.2017	216	0	34	34	Cat-II	A	
18	Foundation Course for JAs (O33G16)	KSK	G	R	13.02.2017	14.03.2017	219	0	34	34	Cat-II	A	
T O T A L								188	383	571			
Course Category Code		Course Coordinator					Food Category						
SP- Sponsored Programme G - State I - Govt. of India		OVS- O. Vijaya Sree SVR- Saka Venkateshwara Rao KAK- K. Anil Kumar BS- A.H. Bala Sree MK- Md. Khadeer YS- Yasmeen Sulthana					SR- S. Radhika SMN- SM. Nabi RM- Madhavi VE- Vinod Ekbote MJ- Meena. J			VDN- V. Deepa Nair KSR-K. Soumya Rani KsRao- K. Srinivas Rao VJ- V. Jagadishwar KSK- K. Suresh Kumar			A- Standard B- Special Lunch (Rs. 150/-) C- Executive