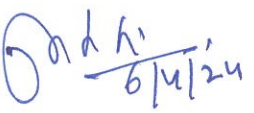



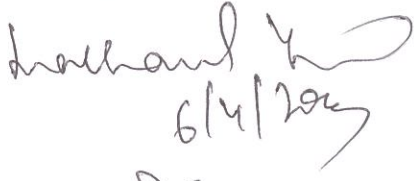


**GOVERNMENT OF TELANGANA**  
**Dr. MCR HUMAN RESOURCE DEVELOPMENT INSTITUTE OF TELANGANA**  
**Foundation Training Program for the Assistant Section Officers (DR) of Central Secretariat, GoI**  
**(Sponsored by Institute of Secretarial Training & Management, New Delhi)**  
**Date: 08.04.2024 to 07.06.2024**  
**Week- 1(April 8th to 13th, 2024)**

**SESSION PLAN FOR GROUP- A (Section-I)**

TIME	Monday 08	Tuesday 9	Wednesday 10	Thursday 11	Friday 12	Saturday 13
9.30 AM to 10.45 AM	Registration , Distribution of Kits etc	HOLIDAY- UGADI	Smt.Nirmala Sambhamoorthy	HOLIDAY- RAMZAN	Dr.Ch.V.Sai Prasad, IA&AS	S e p a r a t e  C i r c u l a  w i l l  b e  I s s u e d
10.45 AM to 11.00 AM						
11.00 AM to 12.15 PM	Inaguration (11.00 am to 11.40 )					
	Tea Break (11.00 to 12.00 Noon)					
12.15 PM to 1.30 PM	Group Photo (12.00 noon to 12.30 pm)		Tea Break			
	Course Over View , Expectation sharing etc (12.30 pm to 1.30 pm)				Dr.K.Narendrana th Menn	
1.30 PM to 2.30 PM	LUNCH BREAK		LUNCH BREAK		LUNCH BREAK	
2.30 PM to 3.30 PM	Icebreaking Session		Smt. Subhadra		Sri.S.Sujith, IA&AS	
3.30 PM to 3.45PM						
3.45 PM to 4.45 PM						
4.45 PM to 5.30 PM		LIBRARY HOUR		LIBRARY HOUR		LIBRARY HOUR
Venue				Tea Breaks: 10.45 AM to 11.00 AM & 3.30 PM to 3.45PM		

Topic	Speakers
Registration , Distribution of Kits etc	Course Team
Inauguration	Dr. Shashank Goel, IAS, DG of the Institute & Spl. CS to Government of Telangana
	Shri Naresh Bhardwaj, JD, GoI, Minstry of Personnel , PG & Pensions, ISTM, Delhi
Group Photo	DG, JD-ISTM & Course Team, Participants
Introduction and Course Overview	Course Team
Icebreaking Session, Expectation sharing	Smt. Nirmala Sambamoorthy, Director, Ascent Leadership and Management Consultants Pvt. Ltd.
Team Building	Smt. Nirmala Sambamoorthy, Director, Ascent Leadership and Management Consultants Pvt. Ltd.
General conditions of Service	Smt. Subhadra, Prl. Commissioner of Central Taxes, Visakhapatnam
Basic Concepts of Public Finance	Dr.Ch.V.Sai Prasad, IA&AS , Director (INTD), O/o DGA (C), Hyderabad.
Book Review	Dr.K.Narendranath Menon, Former Professor of Management, Osmania University, Hyderabad
Over View of CCS ( Conduct) Rules	Smt.Geetha Jayapalan, Superintendent of GST
<b>MORNING ACTIVITY</b>	
<u>Yoga and Physical Training (PT) Venue &amp; Timings</u> Yoga:06.30am to 07.00am PT:07.00am to 07.30am Venue:Vivekananda Lawns	
 Dr. Mohammed Abbas Ali, Sr. Academic Advisor	 Dr.Kandukuri Usha Rani Sr. Faculty & Centre Head- CDS Course Director

  
6/4/24  
DG