

		Dr. MCR HUMAN RESOURCE DEVELOPMENT INSTITUTE OF ANDHRA PRADESH					
		85th Foundation Course				Week 3	
		TIME TABLE					
		13.9.10 to 19.9.10					
TIME		Monday 13	Tuesday 14	Wednesday 15	Thursday 16	Friday 17	Saturday 18
9.30	A	PA-15 C.S.Rao	PA-17 N.Gopalaswamy	E-7 S.Narayanan	PA-19 Jayesh Ranjan	Disability Module Dr.Prabhakar.B	C R O S S C O U N T R Y
to	B			ICT-3 RVR		E-7 S.Narayanan	
	C						
10:25	D			L-4 Dr.GK		E-7 S.Narayanan	
10:35	A	M-7 VM/RRM/CC	PA-18 N.Gopalaswamy	E-8 S.Narayanan	PA-20 Jayesh Ranjan	Disability Module Dr.Prabhakar.B	
to	B			L-4 Dr.GK		E-8 S.Narayanan	
	C						
11:30	D			ICT-3 RVR		E-8 S.Narayanan	
11:30-11:55		TEA BREAK					
11:55	A	M-8 VM/RRM/CC	PA-2 S.P.K Naidu	L-4 Dr.GK	L-5 Dr.GK	Disability Module Dr.Prabhakar.B	
to	B		E-4 PB	ICT-3 RVR	E-5 PB		
	C		PA-16 GCS	PA-12 Dr.P.Dayachari	ICT-4 RVR	L-6 Dr.GK	
12:50	D	PA-2 S.P.K Naidu					
13:00	A	ICT-2 RVR	PA-3 S.P.K Naidu	E-4 PB	ICT-4 RVR	Language-3	
to	B	PA-2 S.P.K Naidu	PA-16 GCS	E-6 GCS			
	C	L-2 Dr.GK	L-3 Dr.GK	PA-13 Dr.P.Dayachari	L-5 Dr.GK		
13:55	D	PA-16 GCS	PA-3 S.P.K Naidu				
13:55-15.30		LUNCH BREAK					
15:30	A	PA-16 GCS	ICT-3 RVR	CGM-2	E-5 PB	Language-4	
to	B	PA-3 S.P.K Naidu	L-3 Dr.GK		L-4 Dr.GK		
	C	ICT-2 RVR	E-5 PB		E-6 GCS		
16:30	D	L-3 Dr.GK					
Venues		A Group-Room No.222 B Group-Room No.228 C Group-Room No.416 D Group-Room No.422 A&B Groups: Room No. 228 C&D Groups: Room No.422 Full Group: Auditorium Computer Lab- 316& 304					

ACADEMIC INPUTS			GUEST SPEAKERS	
PA-15	Role Model-1 (C.S.Rao)		1. Shri.C.S.Rao, IAS (R), Former PRC Chairman (Pay Revision Commission) (Escort Officer: Mukesh Kumar, IES, C08)	
M-7&8	Module on Team Building(VM/RRM/CC)		2. Ms.Vasudha Mishra, IAS, Secretary to Govt,Finance Dept,AP Secretariat,Hyderabad 3. Shri. Rajiv Ranjan Mishra, IAS, Secretary, I & CAD Dept,AP Secretariat, Hyderabad 4. Shri. Chiranjiv Choudhary, IFS, CCF/Special Secretary, I & CAD Dept, AP Secretariat, Hyderabad - (Escort Officer: Ramesh M, IRS (C&CE), D05)	
ICT-2	Operating System Fundamentals- Functions of Operating System, Folders & Files creation and organisation of Files, Tools of Operating System (RVR)			
PA-2 & 3	Relationship between Civil Servant and Political Executive in a Democratic Polity (S.P.K.Naidu)		5. Shri.S.P.K.Naidu, IAS (R), Spl. Chief Secretary, Godavari Valley Authority, Hyderabad - (Escort Officer: Renu Yadav, B06); (Escort Officer:Ahijit Roy, A05); (Escort Officer:Neha Gupta, D07)	
L-2	Concept of Rights and Duties (Dr. GK)		6. Dr.G.Kameswari, Guest Faculty, PG College of Law, Osmania, University, Hyderabad	
PA-16	Bio-Technology (G.Chandrashekar Reddy)			
PA-17	Political Structures & Process in India: Elections in India & Electoral Process (N.Gopalaswamy)		7. Shri.N.Gopalaswamy, Former Chief Election Commissioner, Government of India - (Escort Officer: Neeraj Kumar, C09)	
PA-18	Role Model-2 (N.Gopalaswamy)			
PA-19 & 20	Role of Civil Servants (Jayesh Ranjan)		8. Shri.Jayesh Ranjan, IAS, Secretary to Government, Tourism, Archeaology and Museums, AP Secretariat, Hyderabad - (Escort Officer: Arun A, C10)	
L-3	Concept of Civil Wrong (Dr.GK)			
E-4	Introduction to Economics (PB)			
E-5	Theory of Demand, Supply, Market Structure, Elasticity (PB)			
E-6	Infrastructure Sector (GCS)			
E-7 & 8	WTO - An Overview (S.Narayanan)		9. Visiting Faculty at Administrative Staff College of India, Hyderabad and Permanent Representative of Govt of India in WTO, Geneva - (Escort Officer:Purushottam Verma, A07)	
L-4	Concept of Crime and Punishment (Dr.GK)			
ICT-3	Websites and e-mail - Browsing websites and creating e-mail account (RVR/ND)			
PA-12&13	Administrative Ethics and Obligations of Public Servants (Dr.Dayachari)		10. Dr.P.Dayachari, IAS, Former Director General, Dr. MCR HRD IAP, Hyderabad (Escort Officer: Balvinder Singh, D08)	
ICT-4	Introduction to MS Office - MS Word - Basic Tasks in MS Word (RVR/ND)			
L-5	Rule of Law & Principles of Natural Justice (Dr.GK)			
Disability Module	Disability Module (Dr.B.Prabhakar)		11. Dr. B. Prabhakar, Seniour Specialist (Disability), MEPMA, Indira Kranti Patham - Urban, MA&UD Dept, Govt of AP. - (Escort Officer: Anjani Kumar Pandey, B07)	
L-6	Hirarchy of Courts (Dr.GK)			
CGM-2	Counsellor Group Meeting			
Languages-3 & 4	Hindi (Prof.M.Venkateshwar), English (Prof.Siddiq Ali), Telugu (Dr.P.Chandrasekhar), Urdu (Prof.Khalid Sayeed)			
SUBJECTS ABBREVIATIONS			FACULTY ABBREVIATIONS	
E	:	Economics	VPJ	Dr.V.P.Jauhari, IAS
H	:	Indian History & Culture	AP	Shri.Ajoyendra Pyal, IAS
ICT	:	Information & Communication Technology	CP	Shri.D.Chakrapani, IAS
L	:	Law	MRP	Shri.M.Rama Prasad, IFS
M	:	Management & Behavioural Sciences	DSP	Shri.D.Siva Prasad
PA	:	Public Administration	MBR	Dr.M.Bhasker Rao
PCCI	:	Political Concepts & Constitution of India	OVS	Dr.O.Vijayasree
PHYSICAL TRAINING: Daily 6.00 - 7.00 am			PC	Dr.P.Chandrasekhar
Venue:	Men: Arjun Arcade		GK	Dr.G.Kameswari
	Women: Open Air Theatre Lawns		KS	Prof.Khalid Sayeed
			KNR	Shri.K.Nageswara Rao
			MV	Prof.M.Venkateshwar
Dress code:	MEN: Institute Track Suit, White Socks, Sports Shoes		ND	Ms.Nivedita
	WOMEN: Institute Track Suit, White Socks, Sports Shoes		PB	Ms.P.Bharathi
			RB	Shri.R.Bhaskar
	ATTENDANCE COMPULSORY FOR P.T.		RVR	Shri.R.Venkata Ramana
			VSC	Dr.V.Sreenatha Chary
Date:				

