

ASSESSMENT AND EXAMINATIONS

The Foundation Course aims at enhancing professional knowledge, providing job oriented skills, inculcating esprit de corps, and building appropriate attitudes and values. We try to achieve these objectives through a harmonious blend of academic and extra-curricular inputs.

We expect the Course will help the Officer Trainee not only to acquire more knowledge and professional skills, but also to imbibe officer like qualities and understand the administrative environment. Regular evaluation of these qualities would form part of our duties. We do not intend to burden you with heavy end of Course examinations, but would prefer to test you as you go along the Course, through examinations and also observation and interaction.

The overall breakup of evaluation is as follows:

Director General's Assessment	-	150
Academic Inputs	-	450
Total	-	600

Proficiency in various subjects will be evaluated through concurrent examinations, quizzes and other methods, as outlined below:

SUBJECT	MARKS
Public Administration	90
Law	90
Basic Economics for Administrators	90
Management & Behavioural Sciences	60
Indian History & Culture	60
Political Concepts & the Constitution of India	60
TOTAL	450
Hindi (qualifying)	50
Computer (Qualifying)	
(Marks to be added in DGs assessment with weightage of 15 marks)	50

With respect to soft skills, values and attitudes, Officer-Trainees will be assessed on a continuous basis on their participation and performance during the trek, village visit, other extra-curricular activities, their general behaviour, punctuality and personal conduct. This evaluation forms part of the Director General's Assessment.

The Director General's Assessment will be based on various aspects like the participation in

games and sports, Physical Training, Team spirit, attitude, overall participation in all activities of the Course and the activities of various Clubs. The Director General's Assessment is for 150 marks.

Criteria for Director General's Assessment

S.No	TOPIC	MARKS
1	Village Study Report & Presentation	10
2	Espirit de Corps	10
3	Physical Training	10
4	Essay	10
5	Language	10
6	Participation in Hobbies and other activities	05
7	Games	10
8	ICT	15
9	Participation in extra-curricular activities / Modules	10
10	Book Review	05
11	Trek and Adventure Sports	10
12	Discipline	15
13	Director General's overall assessment	30
TOTAL		150

- There will be an exam in Information and Communication Technology for 50 Marks. Marks obtained in ICT Exam are not added to the aggregate. However, it is a **compulsory paper** and failure in this examination will mean failure in the Foundation Course Examination.
- There will be a Hindi test for 50 marks at the end of the Course. Marks obtained in Hindi are not added to the aggregate. However, it is a **compulsory paper** and failure in this examination will mean failure in the Foundation Course Examination.
- **Officer Trainees will have to secure at least 50% marks in each subject to pass the examination.**
- An Officer Trainee, who fails in any of the six prescribed subjects as mentioned above or in any qualifying tests (Hindi and Computers) shall not be entitled to any credit for the Foundation Course Examination carrying 450 marks. In other words, in such event, he / she shall get '0' out of 450.