

Max. Marks: 72

Duration: 2 hours

PART - A

a. Answer any 5 (FIVE) of the following questions in 100 words.

b. Each question carries 6 marks.

(5 x 6 = 30 Marks)

1. What is the difference between e-Governance and Good Governance? List out any Two examples of successful e-Governance applications in India and their impact ?
2. What are five capitals in sustainable development framework and describe their utility in planned development.
3. Differentiate between delegation and decentralisation.
4. Describe the Do's and Don'ts for a Civil servant as per the Conduct Rules
5. Explain the situations when it is essential to disobey the orders of the superior officer?
6. Describe the role of Civil Society in the enactment of RTI and it's implementation
7. Describe the role of audit in financial control
8. Did micro finance help in financial empowerment of rural women? Explain with examples.

PART - B

a. Answer any 3 (THREE) of the following questions in 500 words

b. Each question carries 14 Marks.

(3x 14 = 42 Marks)

9. Describe causes of corruption. What are the institutional mechanisms set up for prevention of corruption at the National and State level ? Suggest improvements for effective functioning of these institutions.
10. Describe environmental politics? What are the institutional mechanisms set up by the UN to monitor and advise on climate change? Is the stand of the developing countries with regard to reduction of emissions justified?
11. Describe the evolution of Rural Development approaches in India. List out Five major Rural Development Programmes and comment on how effectively they are implemented on the ground based on your village visit experience.
12. Define delegation, effective meeting and time management. What are the barriers to delegation? What are the key outcomes of an effective meeting ? How could one prevent issues developing into crisis through time management ?
13. What do you think are the ethical values? Illustrate with examples.
14. Do you think that the CAG in recent times has crossed the 'Lakshman Rekha'? Whom does the CAG at Center and Principal AG at State level inform the state of audit? Describe how accountability in Government is ensured through audit?

PART - A

a. Answer any 5 (FIVE) of the following questions in 100 words.

b. Each question carries 6 marks.

(5 x 6 = 30 Marks)

1. What are the various sources of law?
2. What is civil contempt? How is it different from criminal contempt? 3.
Explain the various stages of a civil suit.
4. What are the rights of a consumer?
5. What is Rule of Law? Give a few examples on how it is embodied in Indian constitution.
6. What constitutes cruelty and harassment by husband and his relatives?
7. What are bailable and non-bailable offences?
8. What is a Contract? How is breach of Contract different from Tort?

PART - B

a. Answer any 3 (THREE) of the following questions in 500 words

b. Each question carries 14 Marks.

(3x 14 = 42 Marks)

9. What is sexual harassment? Explain the various steps to be taken by an employer to deal with the problem of sexual harassment of women in work places.
10. Name the offences committed by 'A' bringing out the essential elements.
 - (a) 'A', a revenue officer is entrusted with public money and is directed by law to pay into the treasury all the public money which he holds. 'A' uses the money for his sister's marriage.
 - (b) A without B's authority writes a letter and signs it in B's name certifying A's character intending thereby to obtain employment under Z.
11. How is independence of Judiciary secured under Indian Constitution?
12. Who is a consumer? What is the machinery provided under the Consumer Protection Act to redress consumer disputes?
13. What are the Constitutional safeguards to the Civil servants in India?
14. Answer the following:
 - (A) Fill in the blanks:
 - (I) Bail is a matter of right in _____ offences.
 - (II) An agreement enforceable by law is _____.

(III) Writ issued in illegal detention cases is _____.

(IV) Five or more persons committing or attempting to commit robbery amounts to _____.

(V) Unwelcome sexually determined behavior like physical contact and advances amounts to _____.

(B) Match the following :

- | | | |
|-------------------------|-----|-----------------------------|
| (i) Disability | () | A) Guilty Act |
| (ii) Tort | () | B) No power |
| (iii) <i>Actus reus</i> | () | C) New law relating to rape |
| (iv) Immunity | () | D) Civil wrong |
| (v) <i>Nirbhaya Act</i> | () | E) No liability |

(C) Choose the correct answer :

(a) Co-relative of Power is : ()
(i) Duty (ii) Liability (iii) No-right (iv) Immunity

(b) (A) Tort is a Private wrong. (B) Crime is Public wrong.
Which of the following statements is correct? ()

- (i) "A" is correct. (ii) "B" is correct.
(iii) Both "A" and "B" are correct. (iv) Neither "A" nor "B" is correct.

(c) 'Rule of Law' means ()
(i) Supremacy of Law (ii) Supremacy of Courts
(iii) Supremacy of Government (iv) Supremacy of King

(d) *Mensrea* includes : ()
(i) Intention (ii) Knowledge
(iii) Negligence (iv) All the above

PART - A

- a. Answer any 5 (FIVE) of the following questions in 100 words only
b. Each question carries 6 marks. (5 x 6 = 30 Marks)

1. What is the relevance of Economics to administrators?
2. What are the determinants of elasticity of supply?
3. Write a note about equilibrium in the market.
4. What are the effects of Government intervention through price controls in the market?
5. What factors influence demand in the market?
6. What are the indicators of economic growth?
7. Has rural urban divide increased in India? What would you like to suggest as an Administrator to bridge the gap.
8. Define the following:
 - a. Micro and Macro Economics
 - b. What are externalities and their effects

PART - B

- a. Answer any 3 (THREE) of the following questions in 500 words only
b. Each question carries 14 Marks. (3x 14 = 42 Marks)

9. Write about the Economic rationale of Public Private Partnership. How do you think the concept of PPP would help faster economic growth. Give reasons
10. How does the growth of population impact the resources? "Sustainable development is the way to overcome limits to growth". Explain.
11. What is opportunity cost? Write about the Production Possibility Frontier. How will it help to demonstrate economic growth?
12. Comment upon the performance of the agricultural sector in India. What do you think are the main challenges presently before the Indian agriculture? What are your suggestions?
13. Explain the concept of poverty. What are the measures do you suggest to reduce poverty in India? Do you consider that the anti poverty programmes are successful? Elucidate.
14. What do you consider to be the challenges in governance with regard to international trade? Give suggestions

88th FC- Indian History and Culture

Max. Marks: 48

Duration: 2 Hours

PART - A

- a. Answer any 4 (FOUR) of the following questions in 100 words only**
b. Each question carries Six marks. (4 x 6 = 24 Marks)

1. "History is an unending dialogue between the past and the present". Comment.
2. Write about main features of Buddhism.
3. The culture of India is the best example of unity in diversity. Explain.
4. Write a brief note on the following:
 - a. Kuchipudi
 - b. Odissi
 - c. Kathak
5. Write about Indian Heritage. In the light of Heritage walk, what do you suggest to conserve it ?
6. Bring out the significance of Din-Ilhai
7. Discuss the contribution of Raja Ram Mohan Roy for Social Reform in India
8. What is meant by the Dravidian Style of Architecture?

PART - B

- a. Answer any 2 (TWO) of the following questions in 400 words only.**
b. Each question carries 12 marks. (2x 12 = 24 Marks)

9. The roots of modern administration are from the ancient and medieval periods. Do you agree? Give reasons
10. What are the policy initiatives for improvement of status of women in modern India and independent India?
11. Evaluate the economic impact of the British Rule in India
12. Describe the significance of the Gandhian Era in the Indian Freedom Struggle, 1920, 1947

Max. Marks: 48

Duration: 2 Hours

PART - A

a. Answer any 4 (FOUR) of the following questions in 100 words

b. Each question carries Six marks.

(4 x 6 = 24 Marks)

1. What is the feed back? Describe effective ways of giving and receiving feed back?
2. Explain what motivates people to perform, with the help of any one motivation theory.
3. Discuss Maslow's Hierarchy of Needs.
4. Differentiate between Management and Leadership with examples.
5. Explain the Johari window and it's significance in an individual's life?
6. Define Cost Benefit Analysis and comment on levels of BC Ratio for economic viability and acceptance for sanction .
7. Explain dos and don'ts of effective presentation skills.
8. Answer the following:
 - (A) Crashing a project is useful when project managers need to slow down projects that are ahead of schedules.
 - (a) True
 - (b) False
 - (B) Revisions to a project schedule are necessary when
 - (a) Activities have taken longer than planned
 - (b) Deadlines have been changed
 - (c) The original plan is no longer feasible or desirable
 - (d) All of the above
 - (C)The first step in reducing project duration is:
 - (a) Among all the tasks, choose the one with the lowest crash cost
 - (b) Identify "near" critical paths in the network
 - (c) Among all the tasks choose the one with lowest incremental cost per unit reduction in activity time
 - (d) List the crash time and crash costs for each task in the project

PART - B

a. Answer any 2 (TWO) of the following questions in 400 words.

b. Each question carries 12 marks.

(2x 12 = 24 Marks)

9. Should one always obey Authority? Explain the Pleasure and Perils of Obedience to Authority in the light of Conduct Rules?
10. Describe the Life Cycle of a project or Briefly explain the various phases of project life cycle
11. Define a team. Describe the stages of Team development. List out at least Three tools and methods of consensus building.
12. How do you define leadership in Government? Based on your interactions with various Role models during Foundation Course, what are the qualities of an effective leader in Government?

88th FC- POLITICAL CONCEPTS AND CONSTITUTION OF INDIA

Max. Marks: 48

Duration: 2 Hours

PART - A

a. Answer any 4 (FOUR) of the following questions in 100 words each

b. Each question carries Six marks.

(4 x 6 = 24 Marks)

1. What is federalism? Is it correct to state that India is federal in structure but unitary in spirit? Explain
2. Write a brief note on Fundamental Duties of citizens under Constitution of India.
3. Explain the aims of RTI Act. How do you think RTI Act will control corruption?
4. Explain the Constitutional amendment process in India.
5. What is expected of a Civil Servant in the interactions with Members of Parliament and State Legislature?
6. What is the role of Human Rights Commission?
7. PIL has emerged as an effective tool for citizen empowerment. Discuss
8. Write a brief note on Armed Forces (Special Powers) Act, 1958 and its present day relevance.

PART - B

a. Answer any 2 (TWO) of the following questions in 400 words each.

b. Each question carries 12 marks.

(2x 12 = 24 Marks)

9. Critically examine the relationship between Fundamental Rights and Directive Principles of State Policy.
10. Explain the defining moments in independent India's Foreign Policy?
11. What is Coalition? Critically examine the problems and prospects of Coalition politics in India.
12. Assess the role of the Supreme Court of India as the guardian of Indian Constitution.

Model question paper for Central Civil Services & IFS
88th FC - ICT Examination - Practical

Time: 1:00 hr

Max Marks: 50

Instructions:

- ☞ Create a Folder on Desktop with your OT Code.
- ☞ All the following Task files should be saved in the folder created on the Desktop.

Complete any all tasks given below

Task-1: Type the following letter in MS Word and format it as given.

1X10=10

Government of Andhra Pradesh

Dr.MCR HRD Institute of Andhra Pradesh

UO Note No: Dated: D1/111/12, Dated: 1-1-2012.

Sub: Dr.MCR HRD IAP — Repairs to attend certain civil/electrical works – Training to teachers under RVM Program to be initiated immediately - Requested –Reg.

Ref: Site visit on 1-1-2012 (General Manager)

This is to inform that the following repairs/replacements need to be taken up immediately to initiate the computer trainings on 2-2-2012.

1. Leakage of water along the walls in the server room.
2. Certain problem in power sockets to connect PCs in the Lab

In view of this, the Centre for Information Technology (CIT) is facing problems to conduct computer training programs. Therefore, the Manager is requested to initiate the process for rectification of above aspects immediately.

General Manager

To

The Manager

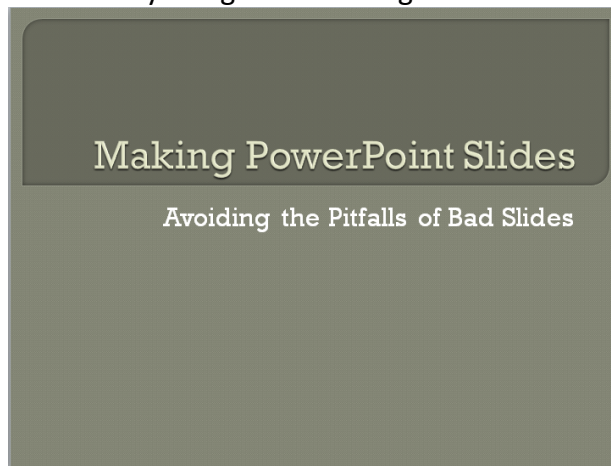
Copy submitted to JDG for information

Task-2: Enter the following data in MS Excel and calculate the values by using formulas 1X10=10
 (Professional tax based on gross, $\geq 20000, 200.$ $\geq 15000, 150.$ $\geq 10000, 100.$ $< 10000, 80$)

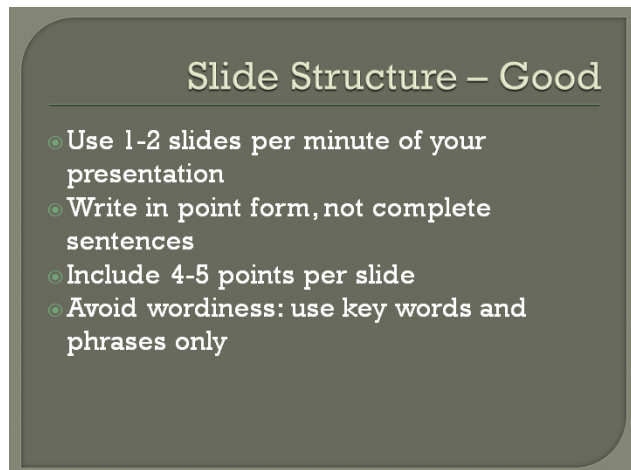
S. No	Employee Name	Basci	HRA 12% on basic	DA 39.49% on Basic	Gross	Professional Tax
1	Ramesh	25000				
2	Govardan	15000				
3	Siri	8000				
4	Lavanya	20000				
5	Mohan	10000				

Task-3: Prepare a presentation by using the following slides content

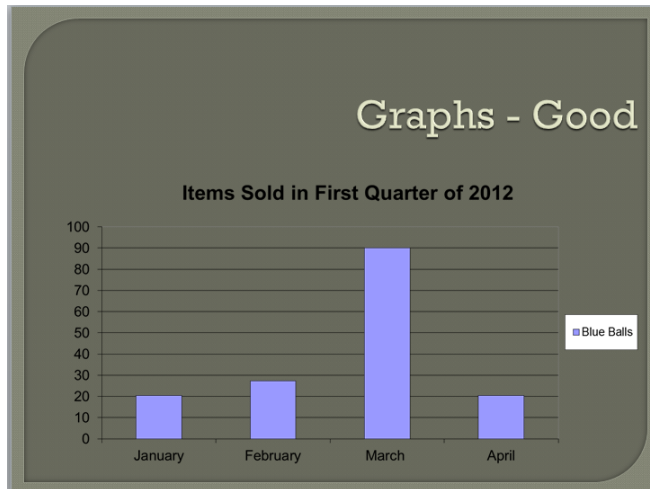
1X10=10



SLIDE 1:



SLIDE 2



Slide 3

Task – 4: Create a chart in Excel by using this data

1X5=5

Medal Count

United States	46
China	38
Great Britain	29
Russia	24
Korea	13
Germany	11
France	11
Italy	8
Hungary	8
Australia	7

Task – 5: Create a table with this data in MS word

1X10=10

Tabs and Groups in MS-Word Ribbon Interface		
S. No	Tab Name	Command Groups
1.	Home	Clipboard
		Font
		Paragraph
		Styles
		Editing
2.	Insert	Pages
		Tables
		Illustrations
		Links

		Header & Footer
		Text
		Symbols

Task-6: Create a database in MS Access and prepare a table with the following Fields and set 1X5=5 the primary key to BookID

Field Name	Data Type
BookID	Auto Number
BookName	Text
AuthorName	Text
Price	Currency
Availability	Yes/No
Date of publish	Date/Time
