

**Dr. MCR HRD INSTITUTE OF ANDHRA PRADESH**  
**Foundation Cum Professional Course for Probationary Deputy Tahsildars**  
**27th June, 2011 to 6th August, 2011**



**WEEKLY SCHEDULE**

**27.06.2011 to 06.08.2011**

**WEEK-1- R1**

	27.06.2011 Monday	28.06.2011 Tuesday	29.06.2011 Wednesday	30.06.2011 Thursday	01.07.2011 Friday	02.07.2011 Saturday
9.30 am to 10.40am	I N A U G U R A T I O N  F O R M L I T Y	I N A U G U R A T I O N	RLR-1 (SR)	PAGE-4 (Dr.Dayachari, IAS)	PAGE-5 (CS.Rama Lakshmi, IFS)	PAGE-7 (PSR)
10.50 am to 11.10am				L&LM-2 (Dr.B.Vijaya Lakshmi)		L&LM-5 (Dr.GB.Reddy)
12.10 pm to 1.20 pm			L&LM-1 (Dr.GB.Reddy)		PAGE-6 (MJ)	PAGE-8 (Dr.JR)
		L U N C H				
2.30pm to 3.40pm		PAGE-1 (Dr. M. Rama Krishnaiah)	PAGE-3 (KCSR)	L&LM-3 (Dr. S. Ramudu)	L&LM-4 (Dr.B.Vijaya Lakshmi)	PAGE-9 (Jayesh Ranjan, IAS)
4.00pm to 5.10pm		PAGE-2 (DRK.Sarma, IAS )		Computer	Computer	Computer
V E N U E	ASOs: H.No.: 323 PDTs: H. No.: 312 Full Group: Hall No.: 323		Computer Labs: Lab No.304 Lab No.316	1) Inauguration of the Course will be held at 11.00am in Thungabhadra on 28.06.2011 ( Tuesday ). All the OTs to occupy their seats by 10.30am 2) Yoga session will start from 29.06.2011(Tuesday) from 6.00 am onwards		

ACADEMIC INPUTS			GUEST SPEAKERS	
	Course Over view & Shistachar - KNR			
PAGE-1	Organisational structure of the Government at State and Centre - Dr. M. Ramakrishnaiah		Dr. M. Ramakrishnaiah ,Professor, Department of Public Administration, Osmania University	
PAGE-2	Decentralisation and Local Self Government and 73rd Amendment- Sri D.R.K. Sama		Sri D.R.K. Sama, IAS (R),Project Consultant, Rural Development Programmes	
PAGE-3	Social Accountability and Social Audit - KCSR			
PAGE-4	Good governance - Dr P. Dayachari, IAS (Rtd )		Dr P. Dayachai, IAS (Rtd ), Former Director General, Dr. MCR HRD IAP, Hyd	
PAGE-5	Women Empowerment – SHGs-Smt. C. Rama Lakshmi, IFS		Smt. C. S. Rama Lakshmi, IFS,VC&DG, Center for Forest and Natural Resource Management Studies(CEFNARM)	
PAGE-6	Disaster management - MJ			
PAGE-7	Principles of e- Governance - PSR			
PAGE-8	Climate change - Dr.JR			
PAGE-9	District Administration – Role of District Collector-Sri Jayesh Ranjan, IAS		Sri Jayesh Ranjan, IAS,Secretary, Tourism.	
RLR-1	Revenue Administration - SR			
L&LM-1	General Principles of Law & Principles of Natural Justice		Dr. GB.Reddy,Professor, University College of Law, Osmania University, Hyderabad	
L&LM-2	IPC-General exceptions , specific offences - Dr. B. Vijaya Lakshmi		Dr. B. Vijaya Lakshmi, Assistant Professor University College of Law, Osmania University, Hyderabad	
L&LM-3	SC&ST ( Prevention of Atrocities)Act - Dr. S. Ramudu		Associate Professor in the Centre for the Study of Social Exclusion and Inclusive Policy (CSSEP), University of Hyderabad	
L&LM-4	Criminal Procedure Code - Dr. B. Vijaya Lakshmi		Dr. B. Vijaya Lakshmi, Assistant Professor University College of Law, Osmania University, Hyderabad	
L&LM-5	Civil Procedure Code - Dr. G.B. reddy		Dr. GB.Reddy,Professor, University College of Law, Osmania University, Hyderabad	
SUBJECTS ABBREVIATIONS			FACULTY ABBREVIATIONS	
PAGE	:	Public Administration, Governance & Ethics	MSZ	Shri Md.Shafiquz Zaman, IAS
RLR	:	Revenue Laws & Regulations	AP	Shri Ajoyendra Pyal, IAS
PE & FM	:	Political Economy and Financial Management	DCP	Shri D.Chakrapani, IAS
L&LM	:	Law & Legal Matters	MRP	Shri M.Rama Prasad, IFS
M&ES	:	Management & Environmental Studies	GCS	Shri G. Chandra Sekhar Reddy, IFS
SM&OP	:	Service Matters & Office Procedures	KNR	Shri K.Nageswara Rao
IT&e-Gov	:	IT & e-Governance	Dr.OVS	Dr.O.Vijayasree
			NSK	Ms. N. Surya Kala
Yoga Classes: Daily 6.00 - 7.00 am			SSK	Ms. S. Sasikala
			LS	Shri L.Subuddhi
			SkMP	Shri Shaik Mehboob Peera
Venue:	Vivekananda Center of Human Excellence		KSRP	Shri K. Sree Ram Prasad
Dress code:	MEN: Kurtha Pyjama		SRS	Shri S. Rajasekhar
	WOMEN: Salwar Kameez		DSP	Shri D.Siva Prasad
ATTENDANCE IS COMPULSORY FOR YOGA			RVR	Shri R.Venkata Ramana
			PSR	Shri P. Srinivasa Rao
			Dr.JR	Dr. J. Rajeswar
			NKB	Shri N. Kumar Babu
			VUL	Smt V.Udaya Lakshmi
			SR	Smt S. Rupa
			YIP	Ms. Y. Indira Priyadarshini
			KS	K.Soumya Rani
			RH	Ms.R.Hiranmayi
			MJ	Ms. Meena Jagirdhar
	ND	Ms.Nivedita		

	KCSR	Sri K. Chandra Sekhar Rao
	PB	Ms.P.Bharathi

Date: 27.06.2011	Course Coordinator
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