


Dr. MCR HUMAN RESOURCE DEVELOPMENT INSTITUTE OF ANDHRA PRADESH
Foundation Course for Group-I Service Officers (2nd Batch)
18th March - 1st May 2010
Week 2
TIME TABLE
22.03.2010 to 27.03.2010

TIME		Monday 22	Tuesday23	Wednesday 24	Thursday 25	Friday26	Saturday27	
10:45	A	SM&OP-1 (DSP)	PE&FM(FM1) (KSRC Murthy)	H O L I D A Y	PAGE-8 (Prof.I.Ramabrahmam)	PAGE-9 (Dr. CVR)	M&ES-1 (Dr.MBR)	
to	B	PE&FM-1 (DBN)						
	C	PE&FM(FM1) (KSRC Murthy)	PE&FM(FM2) (M.Brahmaiah)			SM&OP-3 (MJ)		
	D					SM&OP-2 (KV)		
12:00								
12:00-12:15		TEA BREAK			TEA BREAK			
12:15	A	SM&OP-2 (KV)	PAGE-6 (KCR)			SM&OP-4 (M.Rajendra Rao)	L&LM-3 (Dr.Y.Pratap Reddy)	PAGE-13 (Pothuri Venkateswara Rao)
to	B	PE&FM-2 (PB)	SM&OP-1 (DSP)			L&LM-3 (Dr.Y.Pratap Reddy)	SM&OP-6 (SRP)	
	C	PAGE-6 (KCR)	SM&OP-4 (M.Rajendra Rao)			PE&FM-2 (PB)		
	D	SM&OP-3 (MJ)						
13:30								
13:30-14:30		LUNCH BREAK			LUNCH BREAK			
14:30	A	SM&OP-3 (MJ)	PE&FM-1 (DBN)			SM&OP-5 (M.Rajendra Rao)	PE&FM(FM2) (M.Brahmaiah)	PE&FM-2 (PB)
to	B	SM&OP-2 (KV)	PAGE-6 (KCR)					SM&OP-6 (SRP)
	C	L&LM-2 (Dr. K.V.K. Shanthi)	SM&OP-5 (M.Rajendra Rao)			PAGE-9 (Dr. CVR)	SM&OP-2 (KV)	PE&FM-1 (DBN)
	D					SM&OP-6 (SRP)	SM&OP-1 (DSP)	
15:45								
15:45-16:00		TEA BREAK			TEA BREAK			
16:00	A	L&LM-2 (Dr. K.V.K. Shanthi)	PAGE-7 (Santosh Mehra,IPS)			PAGE-10 (Praveen Prakash,IAS)	PE&FM(FM3) NKB	L&LM-4 (Dr.N.Sudhakar)
to	B							
	C	SM&OP-1 (DSP)				PE&FM(FM4) (P.N.Somayajulu)		
	D	PAGE-6 (KCR)						
17:15								
Venues		A Group-Room No.222 B Group-Room No.228 C Group-Room No.416 D Group-Room No.422 Full Group: Auditorium A&B Groups: Room No.228 C&D Groups: Room No.422						

ACADEMIC INPUTS		GUEST SPEAKERS	
SM&OP-1	District Office Manual (DSP)		
PE&FM-1	Introduction to Economics (DBN)		
PE&FM(FM1)	AP Treasury Code (KSRC Murthy)	1.Shri. K.S.R.C. Murthy, Addl.Director, Treasuries & Accounts, APSecretariat, Hyderabad.	
SM&OP-2	APCS (Conduct) Rules (KV)		
PE&FM-2	Public Private Partnership (PB)		
PAGE-6	Welfare Department- Schemes (KCR)		
SM&OP-3	AP leave Rules (MJ)		
L&LM-2	Criminal Procedure Code (Dr.K.V.K.Shanthi)	2.Dr.K.V.K.Shanthi,Professor, NALSAR University, Hyderabad	
PE&FM(FM2)	AP Financial Code (Sri M.Brahmaiah)	3.Shri.M. Brahmaiah, Consultanat,CGG, Hyderabad	
SM&OP-4&5	Fundamental Rules (Sri M.Rajender Rao)	4.Shri Rajendra Rao,Dy.Director(R),State Audit Department, Hyderabad	
PAGE-7	Corruption and Combating Corruption (Sri Santosh Mehra,IPS)	5.Shri Santosh Mehra,IPS, IG of Police(L&A),Rayalaseema Region, Hyderabad	
PAGE-8	Basic Structure of Constitution - Administration (Prof.I.Ramabrahmam)	6.Prof.I.Ramabrahmam, Professor & Head, Department of Political Science, University of Hyderabad	
L&LM-3	Civil Proceedure Code (Dr. Y. Pratap Reddy)	7.Dr. Y. Pratap Reddy, Professor,University College of Law, Osmania University, Hyderabad	
PAGE-9	Organisational Structure of Govt. at State and Centre (Dr.C.Vijaya Raghavacharyulu)	8.Dr.C.Vijaya Raghavacharyulu,Principal(Retd), AP Residential Degree College, Nagargunasagar	
PAGE-10	Effective Grievence redressal(Sri Praveen Prakash,IAS)	9.Shri Praveen Prakash,IAS,Managing Director, AP Mines & Minerals Development Corporation,Hyderabad	
SM&OP-6	AP State & Subordinate Service Rules (SRP)		
PE&FM(FM3)	Budget Manual (NKB)		
PE&FM(FM3)	Cash Accounting-Stores-purchase Proceedures & Disposal	10.Shri P.N.Somayajulu,Dy P.A.O.(Rtd), Pay & Accounts Office,Hyderabad	
M&ES-1	Natural Calamities& Disaster Management (Dr.MBR)		
PAGE-13	Media Relations (Sri Pothuri Venkateswara Rao)	12.Shri Pothuri Venkateswara Rao, Former Chairman, AP Press Academy, Hyderabad	
L&LM-4	Prevention of Civil Rights Act,& SC&ST (Prevention of Atrocities) Act (Dr.N.Sudhakar)	13.Dr.N.Sudhakar, Department of Social Sciences, University of Hyderabad, Hyderabad	
SUBJECTS ABBREVIATIONS		FACULTY ABBREVIATIONS	
PAGE	: Public Administration, Governance & Ethics	Dr.VPJ	Dr.V.P.Jauhari, IAS (R)
PE & FM	: Political Economy and Financial Management	AP	Shri.Ajoyendra Pyal, IAS
L&LM	: Law & Legal Matters	MRP	Shri.M.Rama Prasad, IFS
M&ES	: Management & Environmental Studies	KNR	Shri.K.Nageswara Rao
SM&OP	: Service Matters & Office Procedures	DBN	Shri.D.Brahma Naidu
IT&e-Gov	: IT & e-Governance	DSP	Shri.D.Siva Prasad
Yoga Classes: Daily 6.00 - 8.00 am		SSK	Ms. S. Sasikala
		Dr.OVS	Dr.O.Vijayasree
		KV	Shri.K.Vidyasagar
		RB	Shri.R.Bhaskar
Venue: Vivekananda Center of Human Excellence	Group-A: 6.00 am to 6.40 am	RVR	Shri.R.Venkata Ramana
	Group-B: 6.40 am to 7.20 am	PB	Ms.P.Bharathi
	Group-C: 7.20 am to 8.00 am		
		Dr.MBR	Dr. M. Bhaskar Rao
Dress code:	MEN: Kurtha Pyjama	ND	Ms.Nivedita
	WOMEN: Salwar Kameez	KSRP	Shri.K. Sree Ram Prasad
		NKB	Shri. N. Kumar Babu
		YIP	Ms. Y. Indira Priyadarsini
ATTENDANCE IS COMPULSORY FOR YOGA		MJ	Ms. Meena Jagirdhar
		KCR	Shri. K. Chandra Sekhar
Date: 26.03.2010	K. NAGESWARA RAO		
		COURSE DIRECTOR	