



Dr. MCR HUMAN RESOURCE DEVELOPMENT INSTITUTE OF ANDHRA PRADESH

Foundation Course for Group-I Service Officers

18th March - 1st May 2010 (2nd Batch)

TIME TABLE

Revised2

Week 4

05.04.2010 to 10.04.2010

TIME		Monday 05	Tuesday 06	Wednesday 07	Thursday 08	Friday 09	Saturday 10	
10:45	A	H O L I D A Y	SM&OP-10 (DSP)	SM&OP-11 (TSR)	PAGE-17 (Pushpa Subrahmanyam, IAS)	Lecture by (Sri PVRK Prasad ,IAS(R))	V I L L A G E V I S I T	
to	B							
	C		SM&OP-11 (TSR)	SM&OP-12 (MS)				
12:00	D		SM&OP-12 (MS)	PE&FM-4 (DBN)				
12:00 -12:15			TEA BREAK					
12:15	A		PE&FM-5 (PB)	PAGE-15 (AP)	PAGE-18 (Kamalakar Rao)			
to	B		PE&FM-4 (DBN)					
	C							
13:30	D		PE&FM(FM7) (KSRC Murthy)					
13:30-14:30			LUNCH BREAK					
14:30	A		L&LM-12 (Dr.G.B.Reddy)	PAGE-16 (KRBHN.Chakravarthy, IAS)	PE&FM(FM7) (Siva Kumar Reddy)	L&LM-14 (Dr M.Venkateswarlu)		
to	B							
	C		SM&OP-8 (MJ)	L&LM-13 (Dr.Pratap Reddy)		L&LM-12 (Dr.G.B.Reddy)		
15:45	D		SM&OP-13 (MS)					
15:45 - 16:00			TEA BREAK					
16:00	A		PE&FM-6 (Dr.chakrapani,IAS)	L&LM-13 (Dr.Pratap Reddy)	PAGE-19 (Jayesh Ranjan,IAS)	Preparations for Cultural Meet		
to	B							
	C			PAGE-16 (KRBHN.Chakravarthy, IAS)				
17:15	D							
Venues			A Group-Room No.222 B Group-Room No.228 C Group-Room No.416 D Group-Room No.422 Full Group: Auditorium A&B Groups: Room No.228 C&D Groups: Room No.422		1. Briefing on Village Visit by the Course Director on Thursday i.e., 08-04-2010 at 5.30pm in the Auditorium			

ACADEMIC INPUTS		GUEST SPEAKERS	
PE&FM(FM7)	Treasury Code-2	1.Shri. K.S.R.C. Murthy, Addl.Director, Treasuries & Accounts, AP Secretariat, Hyderabad.	
SM&OP-10	Noting & Drafting (DSP)		
SM&OP-11	AP GPF & GIS and AP GLI (TSR)		
PE&FM-4	Micro Economics (DBN)		
PE&FM-5	Macro Economics-Development Orientation (PB)		
L&LM-12	Law of Contempt (Dr.G.B.Reddy)	2.Shri G.B.Reddy, Professor, University College of Law, Osmania University	
SM&OP-8	Integrated Medical Service Rules (MJ)		
SM&OP-12&13	AP Revised Pension Rules (MS)		
PE&FM-6	Trends in the Indian Economy and A.P. (Dr.D.Chakrapani,IAS)	3.Dr. D.Chakrapani, IAS, Principal Secretary to Govt., PRC, Secretariat, Hyderabad.	
PAGE-15	Law and Order-Preventive Measures(AP)		
PAGE-16	Revenue Department Functions and it's role in the Government (K.R.B.H.N.Chakravarthy,IAS)	4.Shri.K.R.B.H.N. Chakravarthy, IAS, Director, Employment and Training, Hyderabad	
L&LM-13	Evidence Act (Dr.Y.Pratap Reddy)	5.Dr. Y. Pratap Reddy, Professor,University College of Law, Osmania University, Hyderabad	
PAGE-17	Urban Governance (Smt. Pushpa Subrahmanyam,IAS)	6.Ms. Pushpa Subrahmanyam,IAS,Secretary, Municipal Administration and Urban Development Department	
PAGE-18	Public Distribution System (Shri Kamalakar Rao)	7. Shri Kamalakar Rao,JD, Dept of Civil Supplies	
PE&FM(FM8)	Duties & Responsibilities of Drawing and Disbursing Officers (Sri Siva Kumar Reddy)	8.Shri Siva Kumar Reddy, Jt. Director, Treasuries & Accounts Department	
PAGE-18	District Administration-Role of a district Collector (Shri Jayesh Ranjan,IAS)	9.Shri.Jayesh Ranjan,IAS, Secretary, AP Tourism, Hyderabad	
	Experience sharing by Shri PVRK. Prasad, IAS (R)	10.Shri PVRK. Prasad, IAS (R), Former Director General, Dr.MCR HRD Institute of AP, Hyd.	
L&LM-13	Anti Corruption Laws-Prevention of Corruption Act (Dr.M.Venkateswarlu)	11.Dr. M.Venkateswarlu, Vice Principal, University College of Law, Osmania University	
SUBJECTS ABBREVIATIONS		FACULTY ABBREVIATIONS	
PAGE	: Public Administration, Governance & Ethics	Dr.VPJ	Dr.V.P.Jauhari, IAS (R)
PE & FM	: Political Economy and Financial Management	AP	Shri Ajoyendra Pyal, IAS
L&LM	: Law & Legal Matters	MRP	Shri M.Rama Prasad, IFS
M&ES	: Management & Environmental Studies	KNR	Shri K.Nageswara Rao
SM&OP	: Service Matters & Office Procedures	DBN	Shri D.Brahma Naidu
IT&e-Gov	: IT & e-Governance	DSP	Shri D.Siva Prasad
Yoga Classes: Daily 6.00 - 8.00 am		SSK	Ms. S. Sasikala
		Dr.OVS	Dr.O.Vijayasree
		KV	Shri K.Vidyasagar
		RB	Shri R.Bhaskar
Venue: Vivekananda Center of Human Excellence	Group-A: 6.00 am to 6.45 am	RVR	Shri R.Venkata Ramana
	Group-B: 6.45 am to 7.30 am	PB	Ms.P.Bharathi
	Group-C: 7.30 am to 8.15 am	MS	Shri M. Shankaraiah
		ND	Ms.Nivedita
Dress code:	MEN: Kurtha Pyjama	KSRP	Shri K. Sree Ram Prasad
	WOMEN: Salwar Kameez	NKB	Shri N. Kumar Babu
		YIP	Ms. Y. Indira Priyadarsini
		MJ	Ms. Meena Jagirdhar
ATTENDANCE IS COMPULSORY		KCR	Shri K. Chandra Sekhar
		K. NAGESWARA RAO	
		COURSE DIRECTOR	