



**Dr. MCR HUMAN RESOURCE DEVELOPMENT INSTITUTE OF ANDHRA PRADESH**

**Foundation Course for Group-II Service Officers (2nd Batch)**

**28th June to 7th August, 2010**

**Week 5**

**WEEKLY SCHEDULE**

**26.07.2010 to 31.07.2010**

TIME		Monday 26	Tuesday 27	Wednesday 28	Thursday 29	Friday 30	Saturday 31
9.30  To  11.00	A	L&LM-14 (Dr.GB.Reddy)	PAGE-19 (S.Balasubramanyam, IAS)	IT&e-Gov 3 (RVR)	PE&FM-15 (Prashant Mahapatra, IAS)		
	B						
	C						
	D			PE&FM-13 (NKB)			
	E			SM&OP- 19 (TSR)			
	F						
11.00-11.30	<b>TEA BREAK</b>						
11.30  To  13.00	A	PE&FM-13 (NKB)	M&ES-12 (Dr.VPJ)	L&LM-15 (K.Aravinda Rao, IPS)	L&LM-16 (Dr.DC)		
	B						
	C	PAGE-15 (KCR)					
	D						
	E	PAGE-16 (SR)					
	F						
13.00-14.00	<b>LUNCH BREAK</b>						
14.00  To  15.30	A	M&ES-8 ( Dr.JR)	M&ES-2 (Dr.OVS)	SM&OP-18 (ISR)	SM&OP-8 (DSP)		
	B						
	C	SM&OP-17 (MS)	SM&OP-18 (ISR)	IT&e-Gov 2 (RVR)	PE&FM-14 (Mohan Rao)		
	D						
	E	IT&e-Gov 2 (RVR)	IT&e-Gov 3 (RVR)	PE&FM-14 (Mohan Rao)	Comp-21		
	F						
15.30-15.45	<b>TEA BREAK</b>						
15.45  To  17.15	A	IT&e-Gov 2 (RVR)	PAGE-20 (Sanjay Jaju, IAS)	PE&FM-14 (Mohan Rao)	Preparation for Examination		
	B						
	C	M&ES-4 (Dr.OVS)		IT&e-Gov 3 (RVR)			
	D						
	E	PAGE-15 (KCR)		M&ES-4 (Dr.OVS)			
	F						

**EXAMINATIONS EXAMINATIONS**

ACADEMIC INPUTS		GUEST SPEAKERS	
L&LM-14	Intellectual Property Rights	Dr. G.B.Reddy, Asst.Professor,University College of Law, Osmania University	
PE&FM-13	Audit – Audit Objections & Preparation of replies for Audit paras (NKB)		
SM&OP- 17	A.P. Revised Pension Rules (MS)		
PAGE-16	Protocol Maintanance (SR / KVS)		
M&ES-8	Sustainable development (Dr.JR)		
SM&OP- 18	A.P. T.A. Rules (ISR)		
IT&e-Gov-2	Principles of e- Governance (RVR)		
M&ES-4	Communication Skills (Dr.OVS)		
PAGE-15	Welfare Departments – Schemes (KCR)		
PAGE-19	Co operative Societies, formation and functioning	Sri S.Bala Subrahmanyam,IAS,Managing Director, State Warehousing Corporation	
M&ES-12	State of Environment & Climate change (Dr.VPJ)		
M&ES-2	Time Management (Dr.OVS)		
IT&e-Gov-3	Cyber Crimes (RVR)		
PAGE-20	Public Distribution System-Implementation	Sri Sanjay jaju, IAS,Commissioner, Department of Civil Supplies	
SM&OP-19	Loans and advances (TSR)		
L&LM- 15	Combating Corruption-Role of a civil servant	Sri K. Aravinda rao, IPS, Director General, A.C.B	
PE&FM-14	Tax structure-Direct Taxes and Indirect Taxes	Sri Mohana Rao, FCA, Tax Consultant	
PE&FM-15	Financial Code - Facility or Shutters?	Sri Prashanth Mahapatra, IAS, Commissioner of Inquiries	
L&LM-16	LAQs, LCQs , Assurances (Dr.DC)		
SM&OP-8	AP CS (CCA) Rules (DSP)		
SUBJECTS ABBREVIATIONS		FACULTY ABBREVIATIONS	
PAGE	: Public Administration, Governance & Ethics	Dr.VPJ	Dr.V.P.Jauhari, IAS (R )
PE & FM	: Political Economy and Financial Management	AP	Shri Ajoyendra Pyal, IAS
L&LM	: Law & Legal Matters	Dr.DC	Dr.D.Chakapani, IAS
M&ES	: Management & Environmental Studies	MRP	Shri M.Rama Prasad, IFS
SM&OP	: Service Matters & Office Procedures	KNR	Shri K.Nageswara Rao
IT&e-Gov	: IT & e-Governance	SR	Shri S. Raja Sekhar
		DSP	Shri D.Siva Prasad
Yoga Classes: Daily 6.00 - 8.00 am		Dr.MBR	Dr.M.Bhasker Rao
Dress code:	MEN: Kurtha Pyjama	SSK	Ms.S.Sasikala
	WOMEN: Salwar Kameez	Dr.OVS	Dr.O.Vijayasree
		KVS	Shri K.Vidyasagar
		RB	Shri R.Bhaskar
		RVR	Shri R.Venkata Ramana
Venue for Class Room Sessions		PB	Ms.P.Bharathi
		MS	Shri M. Shankaraiah
		ND	Ms.Nivedita
A Group - Room No. - 228	A & B Room No. - 228	KSRP	Shri K. Sree Ram Prasad
B Group - Room No. - 222	C & D Room No. - 323	NKB	Shri N. Kumar Babu
C Group- Room No. - 415	E & F Room No. - 422	YIP	Ms. Y. Indira Priyadarsini
D Group- Room No. - 223	A, B&C Auditorium	RH	Ms. R. Hiranmayi
E Group- Room No. - 422	D,E&F Tungabhadra	MJ	Ms. Meena Jagirdhar
F Group - Room No. - 320	Full Group - Auditorium	KCR	Shri K. Chandra Sekhar Rao
		ISR	Shri I.Suvarna Raju
		KS	K.Soumya Rani
ATTENDANCE IS COMPULSORY		Dr.J.R	Dr.J.Rajeswar
Date: 23 .07.2010			
		COURSE COORDINATOR	