

ADMINISTRATIVE SET UP IN ANDHRA PRADESH

Orientation Course for IAS Probationers 2013 Batch

Structure of the Government in India

- GOI Act 1935 - formalized
- The government Structure of India
- Parliamentary System of Government
- Country of India - Union of States
- 73rd. And 74th. Amendments - Rural & Urban Local Self Government Institutions - Third Tier

Three Wings of Government

Government

Legislature

Enact Laws,
Policies

Judiciary

Litigation;
Judicial Review

Executive

Implements,
Formulates Policy
Alternatives

Council of ministers

- Highest decision making body of Government
- Plays the central role in policy formulation
- Coordination with the assistance of the secretariat staff.
- Main functions of the Council of Ministers:
 - Determination of strategic priorities
 - Formulation of work plan
 - Discussion and decisions on major issues of intrinsic and political significance
 - Effective communication with the Legislature, the people and the public
 - Coherent and coordinated decision making backed by the requisite legal, financial, and personnel resources to facilitate implementation of the policy, reconciling competing claims and interests of different ministries.
 - Ensuring equitable, efficient, effective and ethical implementation of policy and service delivery
- All cases referred to in the Second Schedule of the Business Rules to be put up to the Council
- Chief Secretary is the Secretary to the Council

Governor - Allots the Business Among Ministers

- ❑ Under Rule 5 the Governor, on the advice of the Chief Minister:
 - ❑ allots the business of the Government among the Ministers by assigning subjects in one or more departments of the secretariat to the charge of a Minister.
 - ❑ However it shall be open to assign one department to the charge of more than one Minister, in which case the senior of the two will be in administrative charge of the department in respect of establishment and related matters of that department.

What is the Secretariat ?

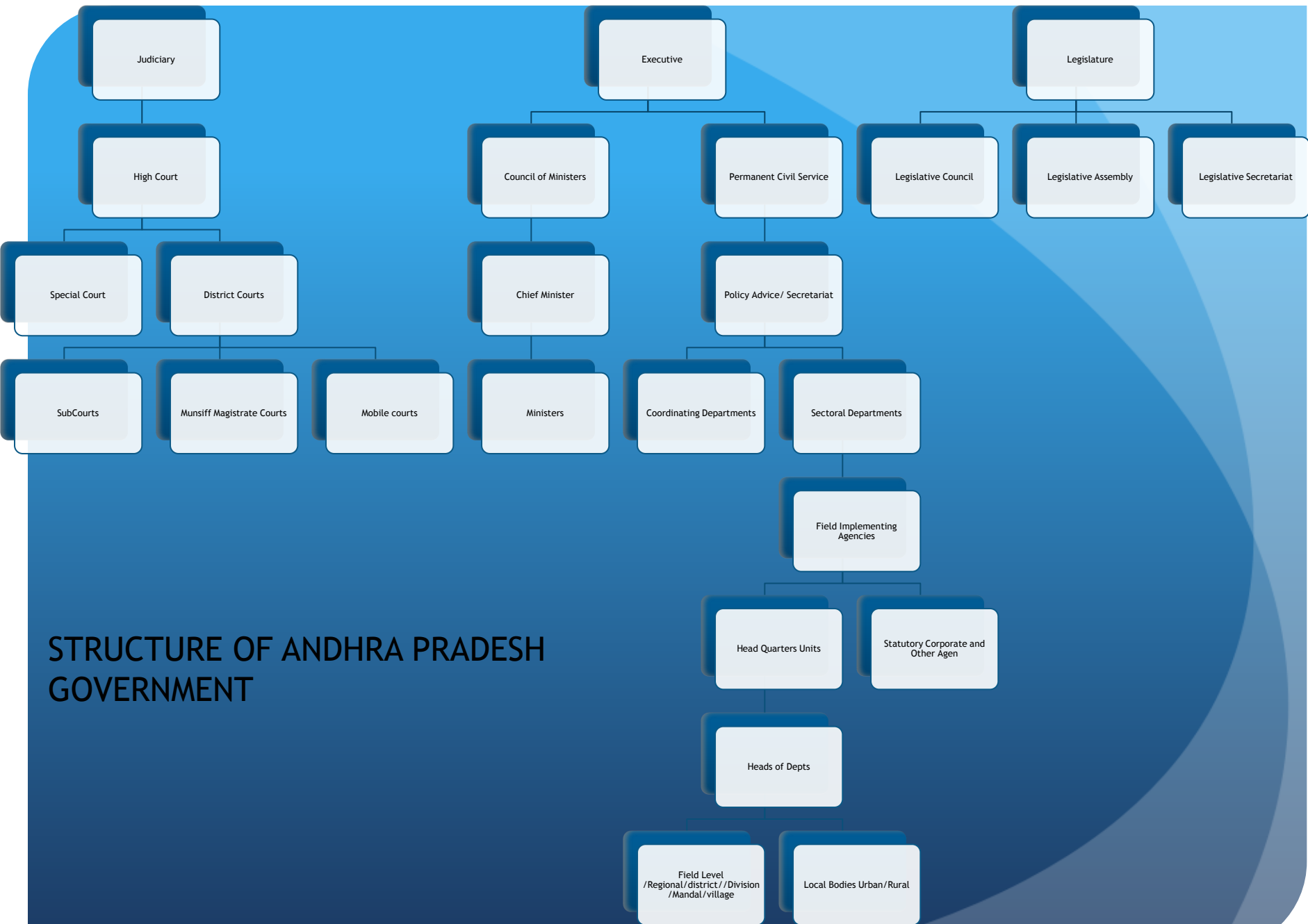
How is it Governed?

Administrative structure of the Executive Government

- ◆ “the framework within which the permanent civil service operates under the supervision, control and direction of the political executive coordinating the different parts of the machinery and interacting with other Government agencies and the world outside Government”

Secretariat:

- Administrative head quarters that serves:
 - the heads of the Government
 - the Ministers
- An organization that links the political and administrative setup in the state
- A major power center in the decision making process



STRUCTURE OF ANDHRA PRADESH GOVERNMENT

Generic Structure of the Secretariat

Chief Minister & Ministers

Chief Secretary

**Coordination
Departments**

**Sectoral
Departments**

Coordination Departments

- General Administration
- Finance Department
- Planning Department
- Public Enterprises
- IT & C (e-Governance)
- Law & Legislative Affairs Department
- Legislative Secretariat

General Administration Department

- Cabinet Secretariat
- Logistical support to Ministers & Secretariat
- Governance, & Administrative Reform
- Personnel Management (services)
- Vigilance & Enforcement
- Administration and Coordination
- Communication (Information and Public Relations)
- Legislative Coordination
- Center State Relations
- Liasion with Governor's Secretariat
- Conduct of elections

Sectoral Departments

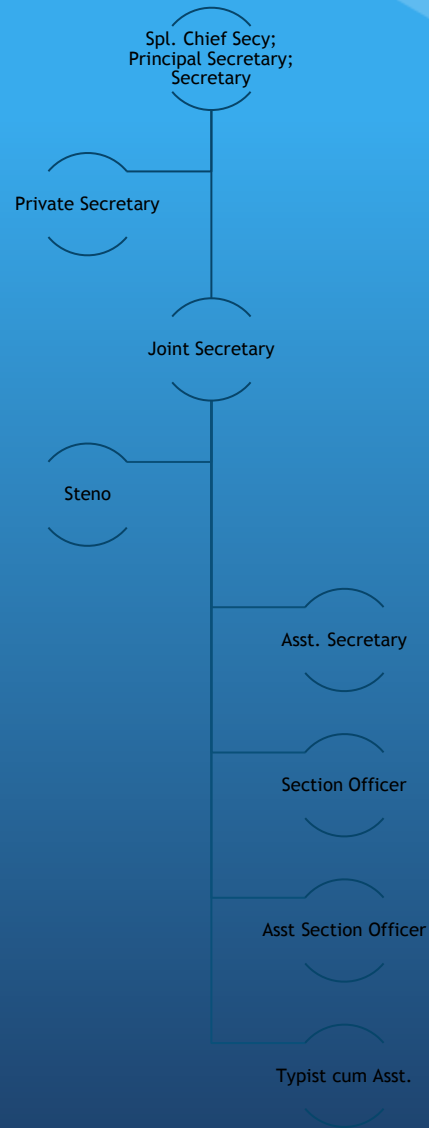
- Regulatory Departments - Home, Food, Civil Supplies and Consumer Affairs
- Agriculture , Cooperation, Animal Husbandry
- Industrial Sector - Industry & Commerce Department, Energy, IT &C
- Infrastructure - Infrastructure & Investment; Transport , Roads & Buildings, Irrigation & Command Area
- Social Services - Health, Education, Technical Education
- Welfare - social Welfare, BC welfare, Minorities, Women & Child Welfare

LIST OF GOVERNMENT DEPARTMENTS	
1	Agriculture and Cooperation Department
2	Animal Husbandry, Dairy Development and Fisheries Department
3	backward Classes Welfare Department
4	Education Department (a) Higher Education (b) School Education
5	Environment Forests, Science and Technology Department
6	Energy Department
7	Finance Department
8	Planning Department
9	Finance (Works & Projects) Departments
10	Consumer Affairs, food & Civil Supplies Department
11	General Administration Department
12	Health Medical and Family Welfare Department
13	Home Department
14	Housing Department
15	Industries and Commerce Department
16	Infrastructure and Investment Department
17	Information Technology and Communications Department
18	Irrigation and Command Area Development Department (a) Irrigation Wing (b) Projects Wing
19	Law Department
20	Labour, Employment & Training Department
21	Legislature Department
22	Municipal Administration and urban Development
23	Minorities Welfare Department
24	Panchayat Raj Department
25	Rural Development Department
26	Public Enterprises Department
27	Rain Shadow Area Development Department
28	Revenue Department
29	Social Welfare Department
30	Transport, Roads & Buildings Department
31	Women Development and child Welfare Department
32	Youth Advancement, tourism & Culture Department

Secretary:

- Secretary means:
 - Secretary to Government of the State and includes a
 - Special Chief Secretary
 - Principal Secretary
 - Special Secretary
 - Additional Secretary
 - Joint Secretary
 - A Draftsman
 - Deputy Secretary
 - An Officer on Special duty
 - Ex-Officio Special Spl. CS/Prl. Secy/Secy/Addl. Secy/Jt. Secy/Dy. Secy to Government

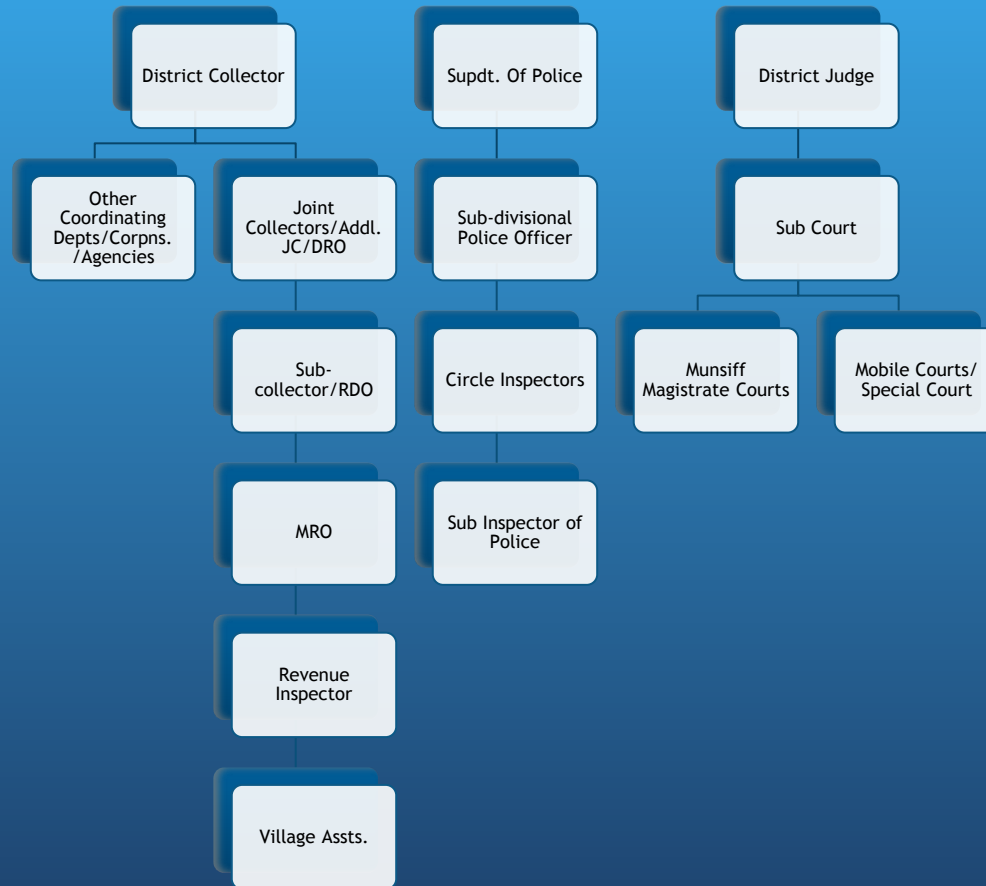
Typical Structure of a Department in the Secretariat



District Administration

- Collector and District Magistrate - Head
- Supdt. Of Police - Functions under the overall superintendence and Control of the Collector
- Collector - Heads the Collectorate - Revenue Department with a field level hierarchy
- Coordinates with all the Departments
- Chairman of all the rural development societies
- Administrative head of all the departments at the district level

Typical Structure of District Administration



Revenue Administration

DISTRIT COLLECTOR.

JOINT COLLECTOR & ADDL.DIST.MAGISTRATE

- . Civil Supplies
- . Land Revenue
- . Land Administration
- . Cinematography
- . Mines, Minerals
- . Irrigation
- . Adverse Seasonal
- . Natural Calamity, Relief
- Rehabilitation

Conditions
and

ADDL.JOINT COLLECTOR

- . Welfare Programmes (Health, Education, & Child)
- . Weaker Section Housing
- . Agrl. Animal Husbandry
- . Non statutory matter to Welfare Depts. (SC, & B.C.)

Women
etc.
relating
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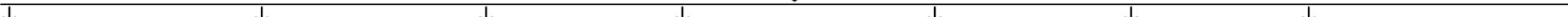
DISTRICT REVENUE OFFICER & ADDL. DIST. MAGISTRATE

- . General Supervision of Collectorate ←
- . Budget
- . Suits, Audits
- . Stamp Act, Prohibition
- . Assets
- Land
- . Elections, State Functions

N.S.S. KRRC (SDC) Urban

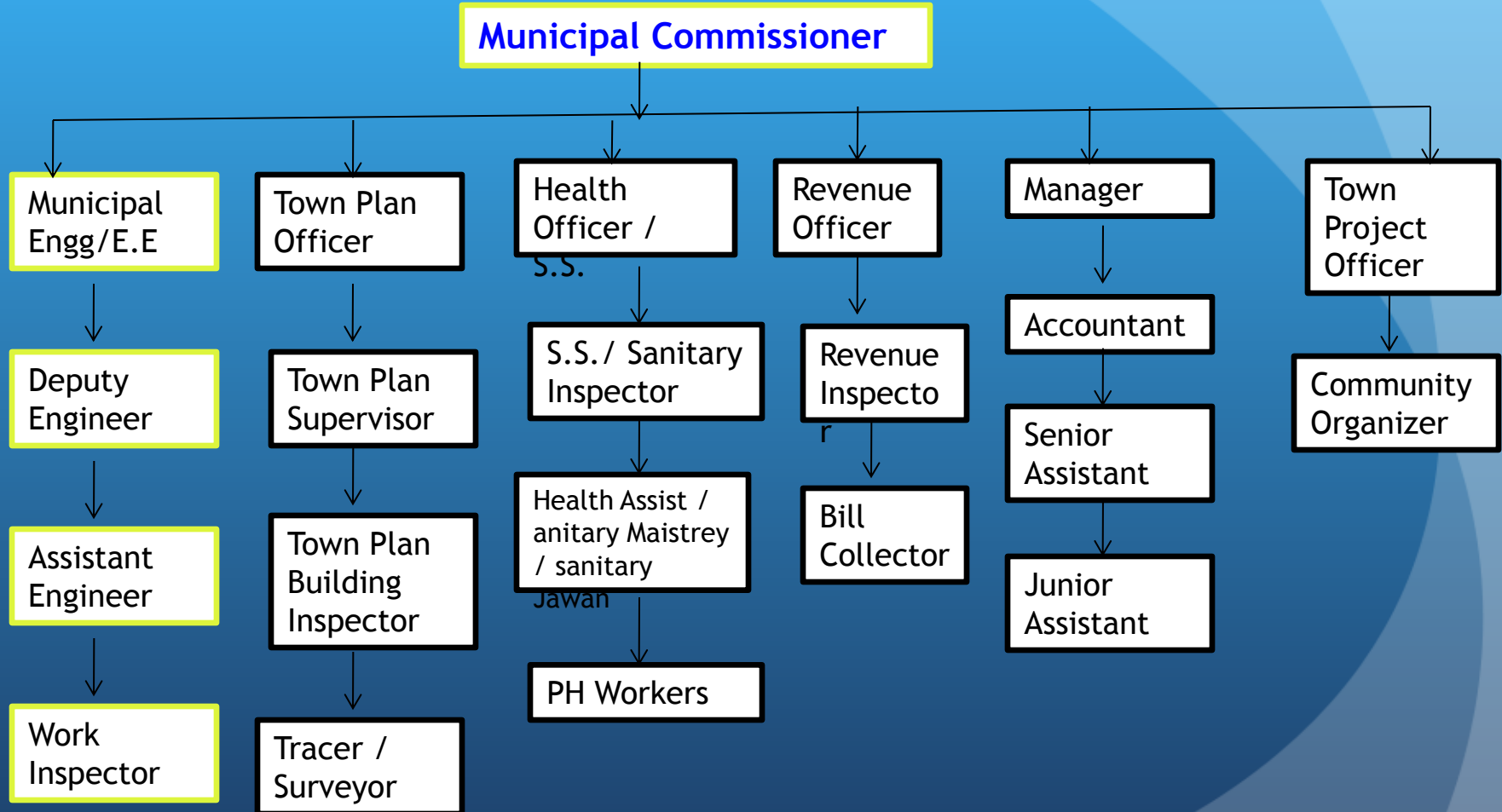
Ceilings

ADMINISTRATIVE OFFICER

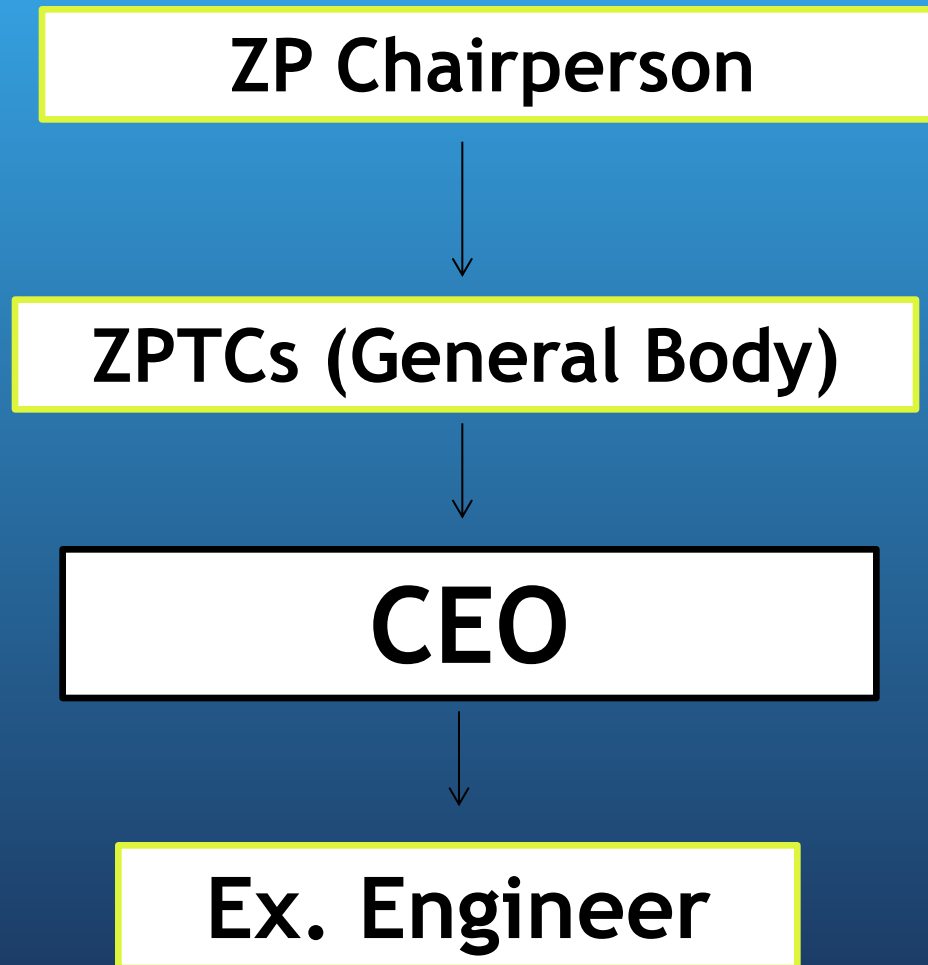


<p>SECTION A H</p> <ul style="list-style-type: none"> . Establish-ment . Protocol . Disci- 	<p>B</p> <ul style="list-style-type: none"> . Accounts . Audit 	<p>C</p> <ul style="list-style-type: none"> . Magisterial 	<p>D</p> <ul style="list-style-type: none"> . Land Rev. and Relief 	<p>E</p> <ul style="list-style-type: none"> . Land Admn. Assignment . Alienation 	<p>F</p> <ul style="list-style-type: none"> . Land Reforms 	<p>G</p> <ul style="list-style-type: none"> . Land Acquisi-tion . State
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Municipality - General Structure in Andhra Pradesh



Zilla Praja Parishad - General Structure



Mandal Praja Parishad - General Structure

**MPP (Mandal Praja
Parishad President)**



MPTCs (General Body)



MPDO



Engineer

Thank You All