



Dr. MCR HRD INSTITUTE OF ANDHRA PRADESH
Foundation Course for Group - I Service Officers
2nd June, 2014 to 17th July, 2014

		WEEKLY SCHEDULE				WEEK-2-R1	
		09.06.2014 to 13.06.2014					
	09.06.2014 Monday	10.06.2014 Tuesday	11.06.2014 Wednesday	12.06.2014 Thursday	13.06.2014 Friday	14.06.2014 Saturday	
9.30am to 10.30am	PAGE-3 & 4 (Sri D.Rama Krishna,IAS(Rtd)	SM&OP-8 (Sri Venugoopal Rao)	SM&OP - 11&12 (Sri.J.Premanand)	SM&OP - 15&16 (Sri.J.Premanand)	M&BS-10 (Dr.KT)	S E C O N D S A T U R D A Y	
10.40 am to 11.40am	PAGE-3 & 4 (Sri D.Rama Krishna,IAS(Rtd)	L&LM-4 (Dr.G.B.Reddy)	SM&OP - 11&12 (Sri.J.Premanand)	SM&OP - 15&16 (Sri.J.Premanand)	M&BS-11 (Dr.KT)		
TEA B R E A K							
12.00Noon to 1.00 pm	FMG&PA (PB)	L&LM-5 (Dr.G.B.Reddy)	M&BS -8 (Sri. VLNG)	M&BS -9 (Sri. VLNG)	SM&OP - 17&18 (Sri. VLNG)		
L U N C H B R E A K							
2.15pm to 3.15pm	M&BS -7 (Sri LS)	SM&OP - 9&10 (SriBhPS)	SM&OP-13&14 (Sri Venugoopal Rao)	PAGE-5 (Dr.V.Ravindra Sastry)	SM&OP - 17&18 (Sri. VLNG)		
TEA B R E A K							
3.30pm to 4.30pm	Consolidation Exercise	SM&OP - 9&10 (SriBhPS)	SM&OP-13&14 (Sri Venugoopal Rao)	PAGE- 6 (Dr.V.Ravindra Sastry)	PAGE-7 (Sri PVRK.Prasad, IAS (Rtd))		
VENUE		HALL No.: 222	Computer Labs :		Lab No.104 Lab No.116		
Date: 11 .06.2014				COURSE DIRECTOR			

ACADEMIC INPUTS		GUEST SPEAKERS	
PAGE-3 & 4	Decentralisation and Local Self Government and 73rd Amendment	Sri D.Rama Krishna, IAS (R),Project Consultant, Rural Development Programmes (Escort Officer - 16)	
PAGE-5	Organisational Structure of the Govt.at Center and the State	Dr.V.Ravindra Sastry, Professor, Osmania University (Escort Officer - A27)	
PAGE- 6	Center State Relations in administration	Dr.V.Ravindra Sastry, Professor, Osmania University (Escort Officer - A27)	
PAGE- 7	Role of civil servants & Elected representatives	Shri P.V.R.K.Prasad, IAS (Rtd) (Escort Officer - A30)	
FMG&PA-6	Public Private Partnership (PB)		
L&LM-4	Contempt of Courts	Sri GB. Reddy ,Professor, University College of Law, Osmania University, Hyderabad (Escort Officer - A19)	
L&LM-5	Administrative Tribunals	Sri GB. Reddy ,Professor, University College of Law, Osmania University, Hyderabad (Escort Officer - A20)	
M&BS -7	Time management - Sri LS	(Escort Officer - 17)	
M&BS -8	Human Relations -1 (Sri VLNG)	(Escort Officer - A23)	
M&BS -9	Human Relations -2 (Sri VLNG)	(Escort Officer - A26)	
M&BS -10	Habit-2:The Habit of Vision - Dr.KT	(Escort Officer - A28)	
M&BS -11	Habit-3:The Habit of Priority - Dr.KT	(Escort Officer - A28)	
SM&OP - 8	Presidential Order	Sri A. Venugopala Rao, AAO (Rtd), State Audit Department (Escort Officer - A18)	
SM&OP - 9&10	AP Leave Rules(Sri Bh.PR)	(Escort Officer - A21)	
SM&OP - 11&12	Fundamental Rules	Sri J.Premanand,Faculty (Rtd), Dr.MCR HRD IAP (Escort Officer - A22)	
SM&OP - 13&14	Rule of reservation - DPCs	Sri A. Venugopala Rao, AAO (Rtd), State Audit Department (Escort Officer - A24)	
SM&OP - 15&16	Pay Fixations	Sri J.Premanand,Faculty (Rtd), Dr.MCR HRD IAP (Escort Officer - A25)	
SM&OP - 17&18	AP TA Rules (Sri VLNG)	(Escort Officer - A29)	
SUBJECTS ABBREVIATIONS		FACULTY ABBREVIATIONS	
PAGE	: Public Administration, Governance & Ethics	DLPB	Smt. D. Lakshmi Parthasarathy Bhaskar, IAS
FMG&PA	: Financial Management in the Government and Public Accountability	Dr.KT	Dr. K. Tirupataiah, IFS
L&LM	: Law & Legal Matters	LS	Shri. L. Shashidhar, IAS
M & BS	: Management and Behavioural Studies	SA	Ms. Sumitha Ayodhya, IPoS
SM&OP	: Service Matters & Office Procedures	DCR	Sri Dharma Chandra Reddy
IT & e-Gov.	: Information Technology & e-Governance	AK	Smt Aruna Kumari
PT Classes: Daily 6.00 - 7.00 am		KBS	Sri K. Bhavani Shankar
		PSR	Sri P. Srinivasa Rao
		RK	Sri Rajanikanth
		BhPS	Sri B. Panduranga Sarma
Venue:	OPEN AUDITORIUM	DVR	Sri D.V.Ramana
Dress Code:	MEN: Track Suit,Sports shoes,White Socks	KRG	Sri K.Ram Gopal
	WOMEN: Track Suit, Sports shoes,White Socks	KS	Ms. K.Soumya Rani
ATTENDANCE IS COMPULSORY FOR PT		Dr.OVS	Dr.O.Vijayasree
		Dr.KS	Dr.K.Swamy
		Dr.VDN	Dr.Deepa Nair
		Dr.JR	Dr. J. Rajeswar
		Col.VK	Col(Rtd) Vijay Kumar
		MVS	Sri MV.Sailesh
		KAK	Sri K.Anil Kumar
		VLNG	Sri VLN. Gupta
		KSR	Sri K. Srinivasa Rao
		PB	Ms.P.Bharathi
		KGR	Sri K.G. Rama Kistappa
		MK	Sri Mohammad Khadeer