



Dr. MCR HUMAN RESOURCE DEVELOPMENT INSTITUTE OF ANDHRA PRADESH
 (An Institution included in Schedule-X of the A.P.Reorganisation Act, 2014)

Foundation Course for Group II Service Officers Week 7(R-1)
 17th June to 31st July, 2014



TIME TABLE 28.7.14 to 31.7.14

"Enduring & Ever Lasting Foundation"

TIME		Monday 28	Tuesday 29	Wednesday 30	Thursday 31
9:30AM to 10.30AM	A	Blood Donation Camp	Ramzan (Id-UI-Fitr) (Holiday)	SM&OP-29 (SVN.Kalyani)	Valedictory Function
	B				
	C				
	D				
10.40AM to 11.40AM	A			PA&M-36 (K.Yedukondalu)	
	B				
	C				
	D				
11.40-12.00				TEA BREAK	
12.00Noon to 1.00PM	A			SM&OP-30 (KSR&BPS)	
	B				
	C				
	D				
1:00 - 2:15		LUNCH BREAK	LUNCH BREAK		
2:15PM to 3.15PM	A	PA&M-34 (M.Rama Prasad)	Relieving Formalities		
	B				
	C				
	D				
3.15 -3.30		TEA BREAK	TEA BREAK		
3.30PM to 4.30PM	A	PA&M-35 (M.Rama Prasad)	Quiz Competition (3.00pm-5.00pm)		
	B				
	C				
	D				
V E N U E S	Full Group: Auditorium		1. Blood Donation Camp on Monday 28.7.2014 (9.00am-1.00pm) in Krishna Hostel 2. Cultural Programmes on Wednesday 30.7.2014 at 6.30pm followed by Course end Dinner 3. Valedictory Function on Thursday at 11.00am. All the OTs are requested to occupy their seats in Auditorium by 10.45am		
	A&B Groups: Room No. 123				
	C&D Groups: Room No. 028				

ACADEMIC INPUTS		GUEST SPEAKERS	
PA&M-34&35	Ethics & Social Responsibility (M.Rama Prasad)	1. Shri.M.Rama Prasad, IFS, Addl. Principal Chief Conservator of Forests and Director General, CEFNARM, Forest Academy, Hyderabad. (Escort Officer: OT code: B 34)	
SM&OP-29	Contributory Pension Scheme, 2004 (S.V.N.Kalyani)	2. Smt. SVN.Kalyani, Asst. Director, Treasuries & Accounts Department (Escort Officer: OT code: C 34)	
PA&M-36	Project e-Seva (K.Yedukondalu)	3. Shri.K.Yedukondalu, Deputy Director, e-Seva, Hyderabad (Escort Officer: OT code: A 35)	
SM&OP-30	Annual Confidential Report (ACR) (KSR&BPS)	4. Shri.K.Srinivasa Rao, Assistant Audit Officer, ADTW, Dr.MCR HRD IAP, Hyderabad & Shri.B.Panduranga Sharma, Senior Lecturer, ATW, Dr.MCR HRD IAP, Hyderabad (Escort Officer: OT code: D 34)	
SUBJECTS ABBREVIATIONS		FACULTY ABBREVIATIONS	
PA&M	: Public Administration & Management	DLP	Smt.D.Lakshmi Parthasarathy, IAS
L&LM	: Law & Legal Matters	Dr.KT	Dr.K.Tirupataiah, IFS
SM&OP	: Service Matters & Office Procedures	LS	Shri.L.Shashidhar, IAS
FM&AP	: Financial Mgt & Accounts Procedures	PDCR	Shri.P.Dharma Chandra Reddy
CF	: Computer Fundamentals	Dr.OVS	Dr.O.Vijayasree
		BA	Smt.B.Aruna Kumari
		KBS	Shri.K.Bhavani Sankar
		PSR	Shri.P.Srinivasa Rao
YOGA / PT Classes: Daily 6.00 - 7.00 am		JVNR	Shri.JVN.Rajanikanth
		BPS	Shri.B.Panduranga Sharma
Venue :	OPEN AUDITORIUM BEHIND ADMIN BLOCK	DVR	Shri.D.Venkata Ramana
Dress code:	MEN: Kurtha Pyjama	KRG	Shri.K.Ram Gopal
	WOMEN: Salwar Kameez	KS	Smt.K.Soumya Rani
ATTENDANCE IS COMPULSORY FOR PT/YOGA		Dr.KS	Dr.K.Swamy
		Dr.VDN	Dr.V.Deepa Nair
		Dr.JR	Dr.J.Rajeswar
		Col.VK	Col (Rtd) Vijay Kumar
		MVS	Shri.MV.Sailesh
		KAK	Shri.K.Anil Kumar
		VLNG	Shri.VLN Gupta
		KSR	Shri.K.Srinivasa Rao
		PB	Smt.P.Bharathi
		RK	Shri.K.G.Rama Kistappa
		MK	Mohammad Khadeer
		KSS	Smt.K.Sree Sravanthi
Date:	Dr.O.Vijayasree Course Coordinator		