GOVERNMENT OF TELANGANA



Dr. MCR HUMAN RESOURCE DEVELOPMENT INSTITUTE OF TELANGANA

Foundation Training Program for the Assistant Section Officers (DR) of Central Secretariat, GoI (Sponsored by Institute of Secretarial Training & Management, New Delhi)

Date: 03.10.2023 to 01.12.2023

Week- 9 (November 27h to December 01st, 2023)

SESSION PLAN FOR GROUPS ABCD

TIME	Group	Monday 27th, November	Tuesday 28th, November	Wednesday 29th, November	Thursday 30th, November	Friday 1st, December
9.15 AM to 10.30 AM		Hyderabad Darshan Chowmahalla Palace, Charminar & Salar Jung Museum	Revision of Key Topics of the Syllabus Smt Jayashree Chellamani (Via Virtual Mode) (9.30 am to 1.30 pm)	*Examination (Separate Circular will be issued)	*Feedback on ISTM's e- LMS Portal, Separately for AB & CD Groups and Institute's End Course Evalutation (12.00noon to 4.00pm)	Blood Donation Camp (NIMS Medical Team) (9.30 am to 1.30 pm)
10.30 AM to10.45 AM	ABCD					
10.45 AM to 12.00 Noon						
12.00 Noon to 12.15 PM						
12.15 PM to 1.30 PM			Venue: Dasarathi Auditorium			Venue: Vivekananda Hall
1.30 PM to 2.30 PM		LUNCH BREAK (Outside)	LUNCH BREAK			LUNCH BREAK
2.30 PM to 3.30 PM		Golconda Fort & Quli Qutub Shahi Tombs	Preparation for the Examination			Valedictory Function (3.00pm to 4.00pm)
3.30 PMto3.45PM						Venue:Dasarathi Auditorium
3.45 PMto4.45 PM		Visit to T-HUB (4.30 pm to 6.30 pm)				*Relieving Formalities (4.00pm to 6.00pm)
4.45 PMto6.00 PM					Venue: Computer Labs 105, 116 & 123	
Tea Breaks: 10.30 AM to 10.45 AM & 3.30 PM to 3.45PM * A separate circular will be issued.					Cultural Programme from 6.00 pm onwards (Dasarathi Auditorium) followed by DG's Dinner	
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Prof. Md. Abbas Ali **Associate Director**

Dr. K. Tirupataiah, IFS (Retd.) **Course Director**