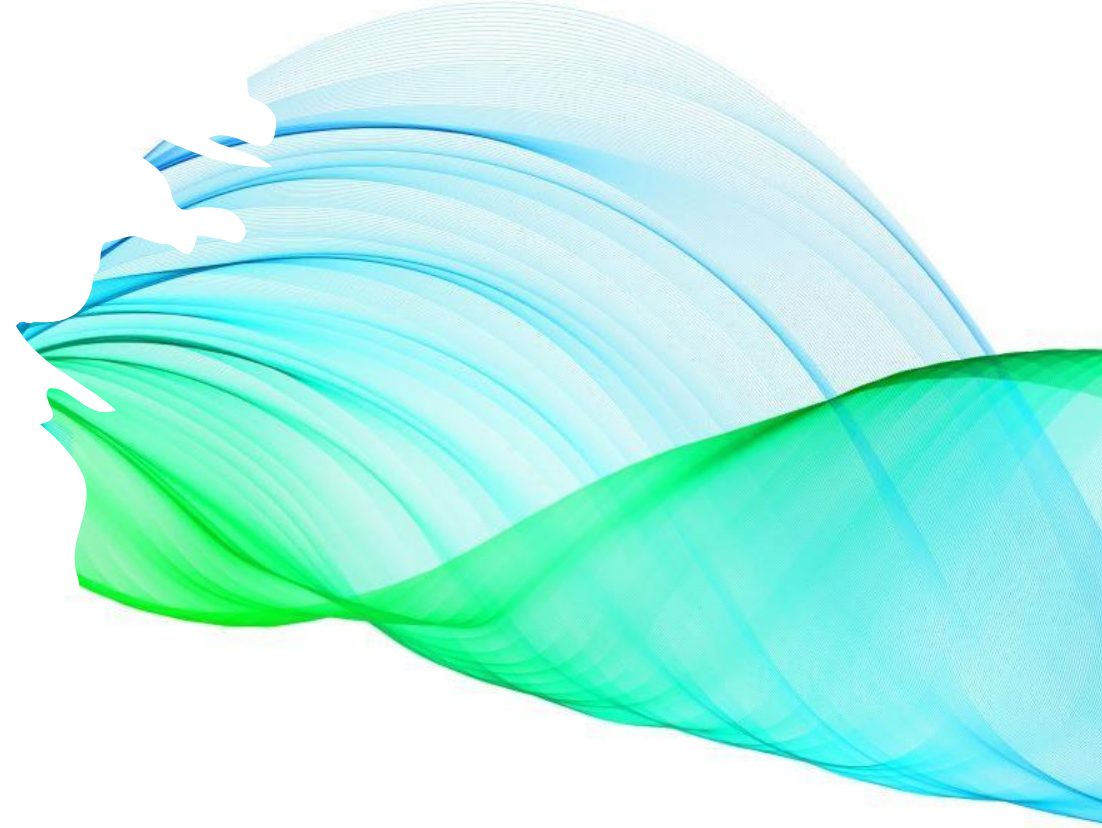




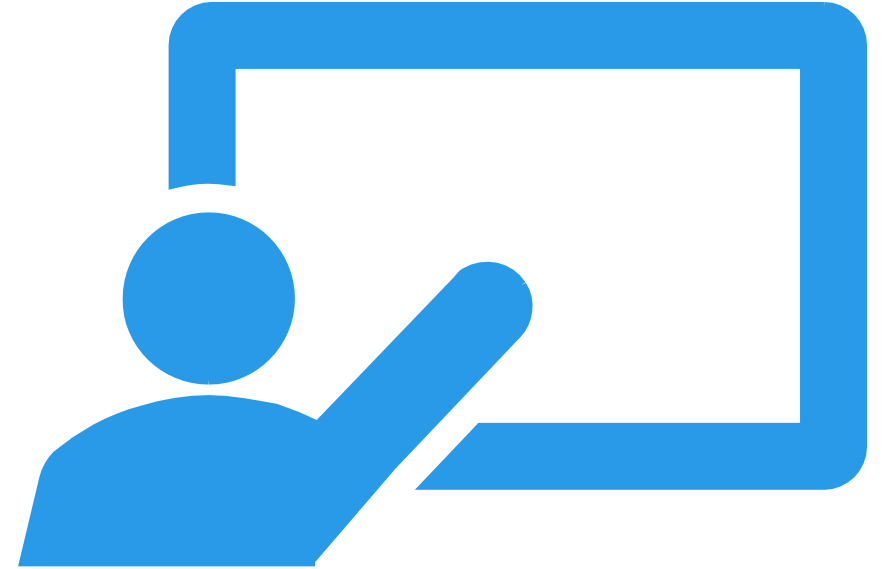
Welcome to ITP for Indian Economic Service (IES) Officers

05.02.2024 to 16.02.2024

Dr, MCRHRDIT, HYDERABAD



Course Overview

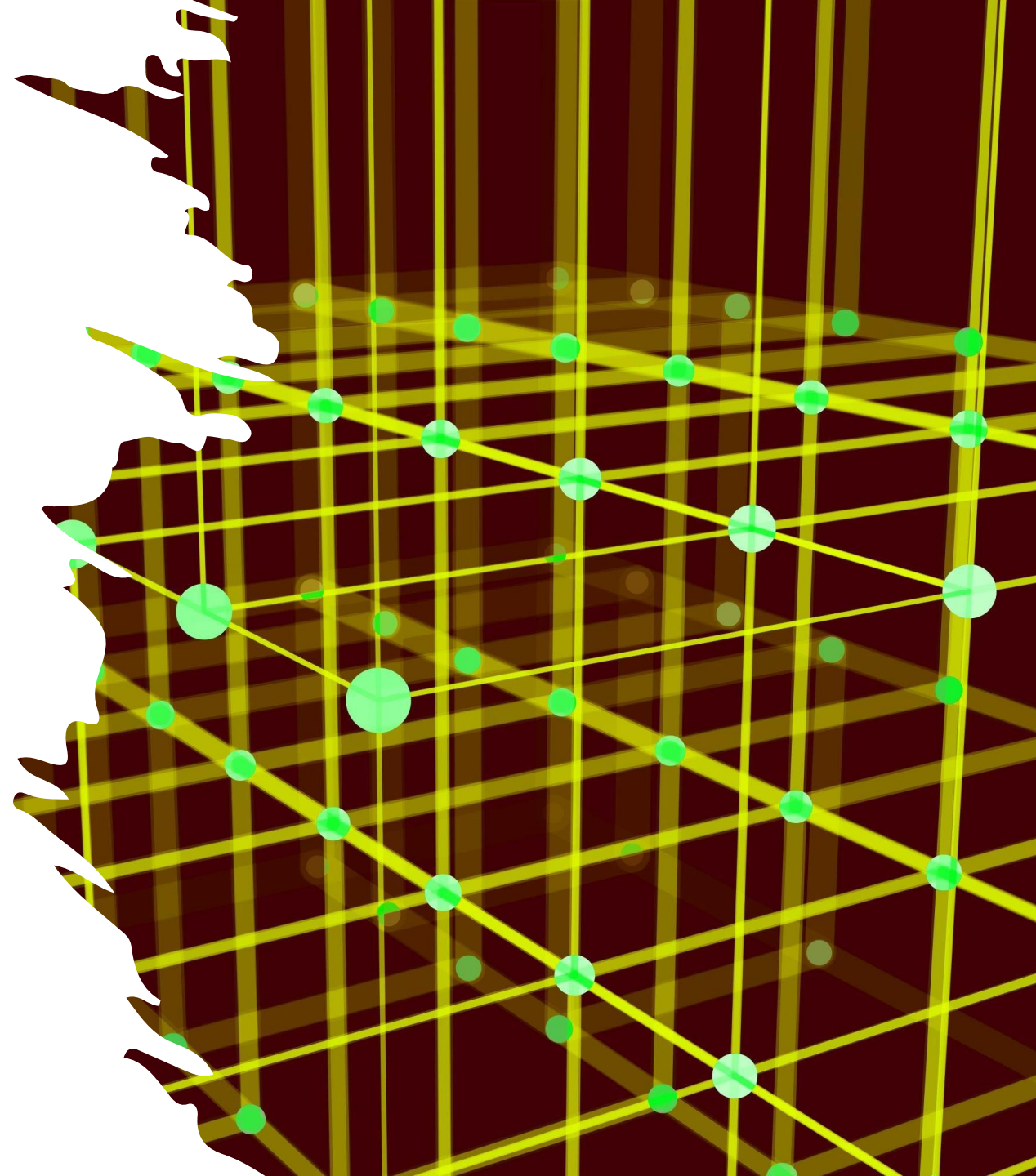
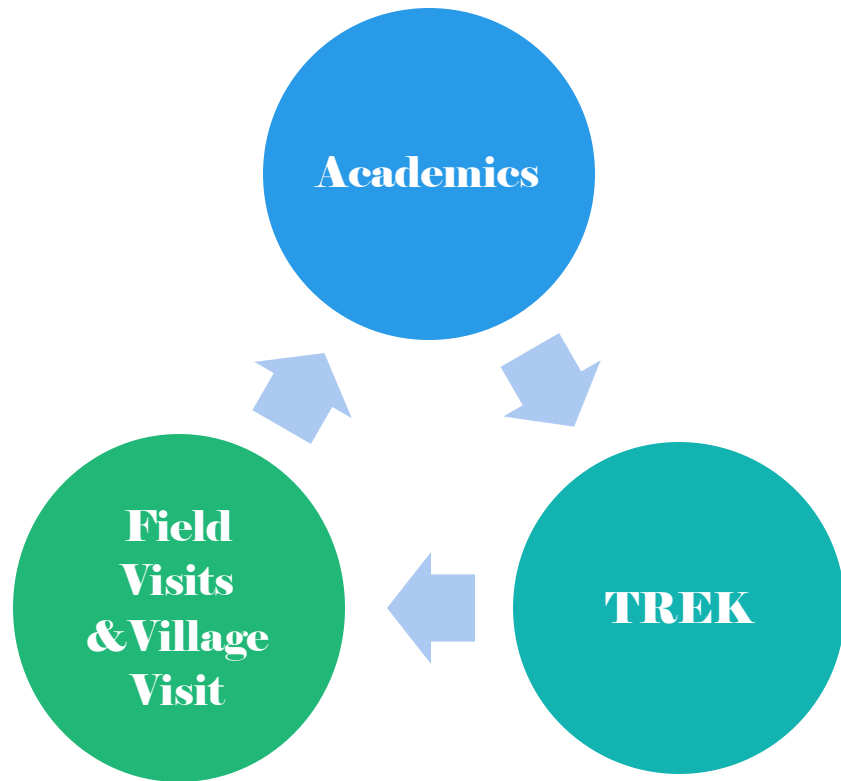


Dr. Kandukuri Usha Rani
Course Director & Centre Head - CMB
Dr. MCRHRD IT

Course Team



COURSE STRUCTURE



Our unwavering commitment



Course Objectives

- **Holistic Personality Development:** To foster the holistic development of Officer Trainees
- **To orient the Officer Trainees** to the administrative, social, economic, and political environment of the country.
- **Building Esprit de Corps:** We strive to promote a sense of unity and camaraderie among Officer Trainees
- **Embrace Good Governance:** Will grasp the principles of good governance
- **Demonstrate Administrative Competence:** Will acquire the essential administrative skills



***OUR
EXPECTATIONS***

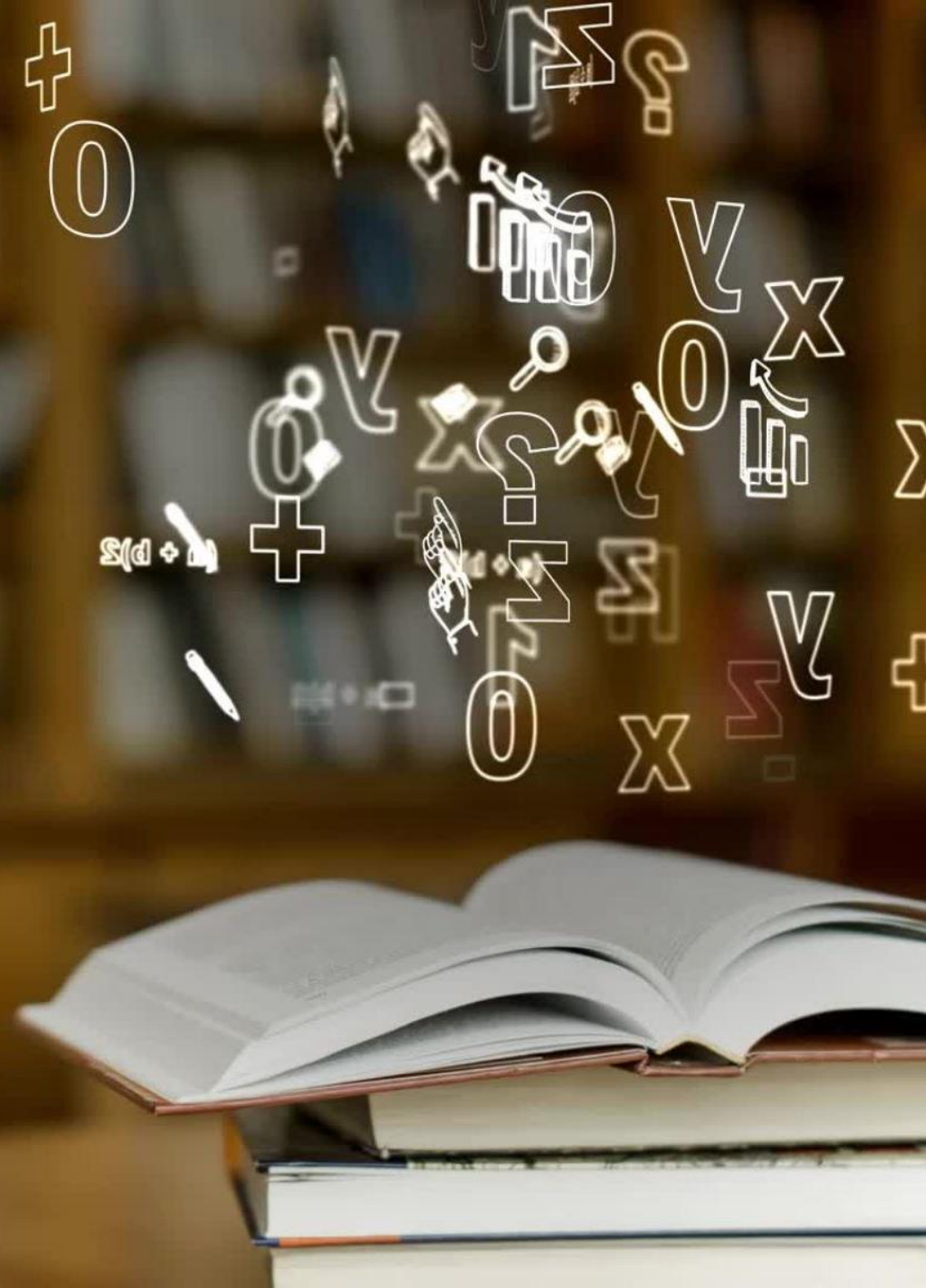


- **Punctuality**
- **Respect for Institute's Staff and fellow OTS**
- **Participation**
- **Discipline**
- **Proper Attire**
- **Commitment to learning**
- **Take Initiatives**
- **Give constructive feedback**



ACADEMIC INPUTS

- 1. Economics**
- 2. Management and Behavioral Sciences**
- 3. Public Administration**
- 4. Law**
- 5. Political Concepts and Constitution of India**
- 6. Information and Communication Technology**
- 7. Indian History & Cult**
- 8. One day Village Visit**
- 9. One day TREK**



DAILY SESSION PLAN



0 Session (PT)	06.30 a.m. - 07.30 a.m.
I Session	09.30 a.m. - 11.20 a.m.
Tea Break	11.20 a.m. - 11.40 a.m.
II Session	11.40 a.m. - 01.30 p.m.
Lunch Break	01:30 p.m. - 02:30 p.m.
III Session	02:30 p.m. - 04.00 p.m.
Tea Break	04.00 p.m. – 04.15 p.m
Field Visit	04:30 p.m. - onwards

READING MATERIAL

- Some of the lectures may also be supplemented by handouts.
- The PPTs given by speakers will be made available on the Institute's website
- Background reading material is available in Library.



ESCORT DUTIES



1

Coordinate with Guest Faculty for Lectures

2

Receive the Guest Speaker on arrival,

3

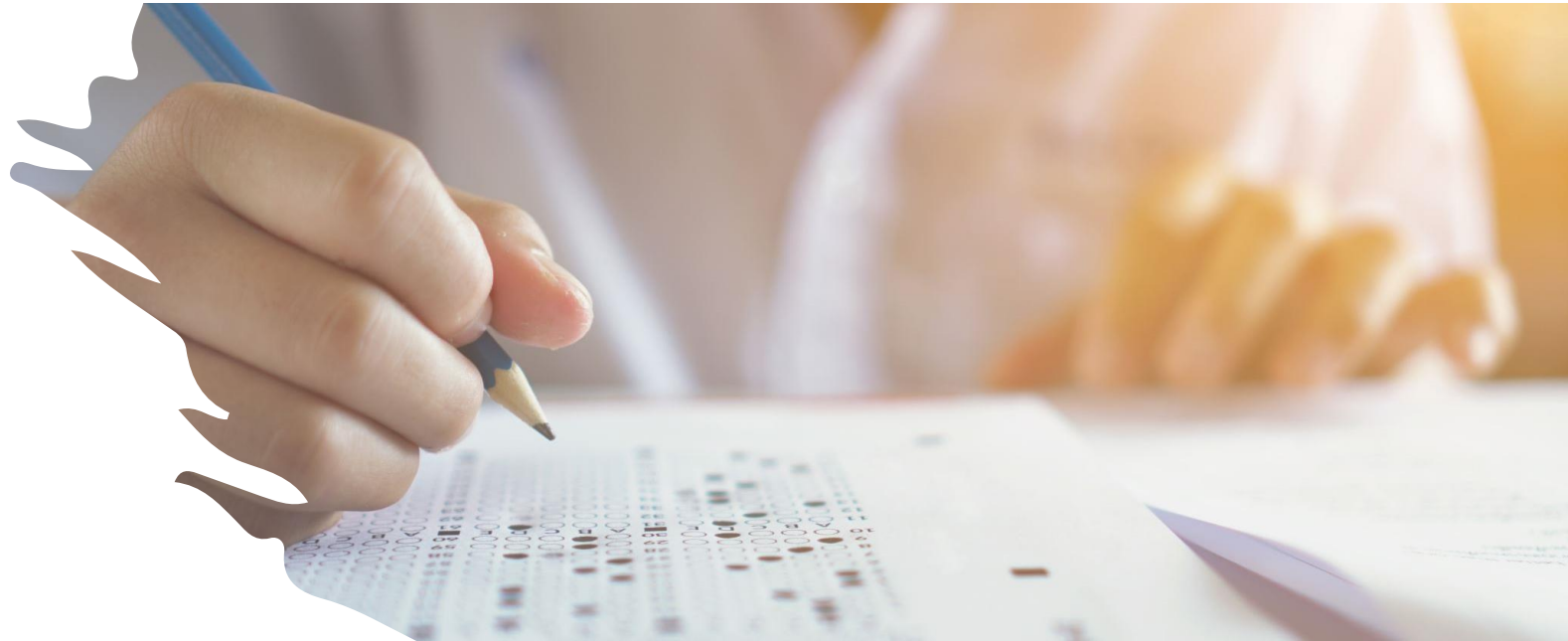
Introduce the Guest faculty to the audience

4

Conclude the session by the thanking the faculty and

FEEDBACK

- All the Officer Trainees are required to record their feedback for academic sessions each day
- The feedback provided shall remain strictly confidential
- Providing regular feedback is an index of your Commitment to the course.



CO- CURRICULAR ACTIVITIES

- **Book Review**
- **Group Presentations**



Book Review



Parameters for Reviewing

Book Review	
Critically review a Non-fiction book Present a write-up in about 1000-1500 words	
<i>Introduction:</i> Brief Introduction with main theme Title, author, and main character	
<i>Compelling Writing Style</i>	Synopsis: Provide a concise summary of the plot
<i>Emotional Resonance</i>	Themes: Analyze the underlying ideas, and social issues addressed in the film.
Strengths and Weaknesses	
Summarize and include conclusion	

Submit "strictly original work"

Group Presentations

- **The small group presentation would cover few topics from ITP Syllabus.**
- **The Officer Trainees will be organized into Groups and each Group will be allotted a topic**
- **The Groups will present their analysis through Power Point Presentations during classroom sessions**



TREK

- **Trekking is one of the most important activities scheduled in the Course**
- **The trek(Telangana State Police Academy) exposes Officer Trainees to the natural grandeur**
- **It is also a test of endurance, courage & Leader Ship skills**




Village Visit

- **officers will visit one village to understand and be sensitized to the realities of rural India.**



An overhead photograph of two tennis players on a blue court, shaking hands across the net. The players are wearing white shirts and dark shorts. The net is in the center, and the court lines are visible. The scene is brightly lit, casting long shadows on the court.

Extra Curricular Activities



Physical Training

- **The Course will introduce OTs to the world of physical wellbeing**
- **The day begins PT/Yoga from in the morning from 6.30am – 7.30am (on all working days).**
- **The Officer Trainees shall report for PT classes at 6.25 am in the PT area.**
- **Absence from PT classes will be treated on par with absence from classroom activities.**
- **The prescribed dress for PT is T-Shirt/ track suit, white socks and sports shoes.**
- **Women: track suit, white socks and sports shoes**

***GUIDELINES
FOR
CONDUCT***



CONDUCT IN CLASS

- Officer Trainees will be seated in assigned seats
- Attendance would be taken in accordance with the seating arrangement
- Alert and active participation in classroom
- Politeness in discussions is the expected
- All course activities, including classes, PT and extra-curricular are mandatory
- Keep your Mobile phone in silent mode



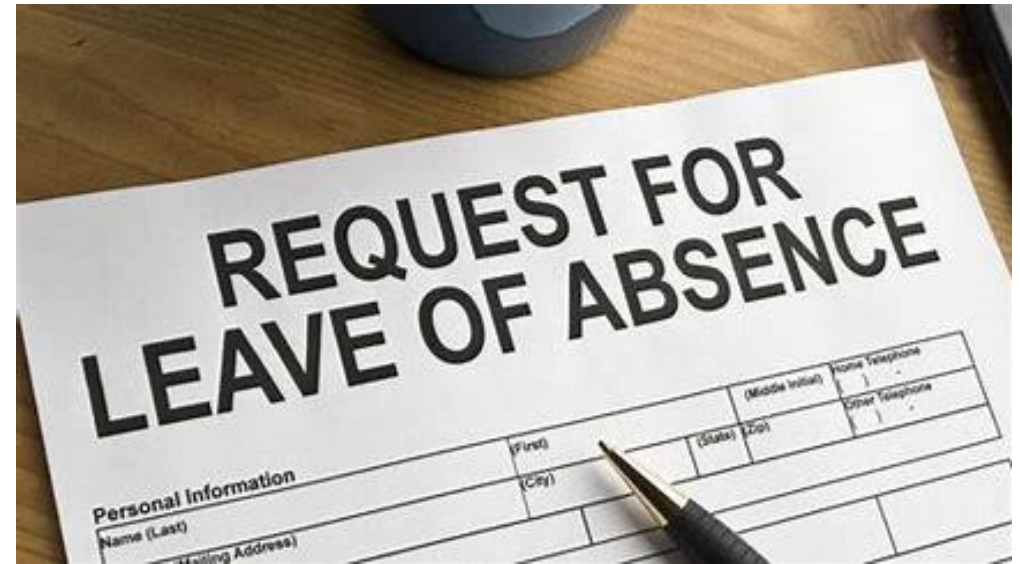
IDENTITY CARDS

- Officer Trainees are issued identity cards for the duration of the course they attend
- This identity card has to be carried by the Officer Trainees at all times on the campus as well as during outdoor visits
- It is compulsory to display the cards during working hours, in classes, in the dining area and on all formal occasions in the Institute



LEAVE & ABSENCE

- No Officer Trainee shall absent himself/herself from any of the course activities
- Course activities have been designed in a seamless manner in which they merge into each other
- No Officer Trainee shall leave the Institute without obtaining prior written permission from the course authorities, even on holidays or weekends



WEBSITE

- A separate page is provided for ITP
- All Officer Trainees are required to post their feedback for every session through on-line feedback system which can be accessed through internet
- The login name for the feedback system would be their respective OT codes



*Any
Questions*



Course Team

Members	Role & Responsibility
Prof. Md. Abbas Ali Senior Academic Advisor, Dr. MCR HRD IT	Overall Supervisor for ITP
Dr. Kandukuri Usha Rani Centre Head-CMB	Course Director
Dr. Sukumar Junior Faculty,CDS	ACD& Field Visits Coordinator
Smt. Chandra Jyothi Faculty-CMB	Class room Incharge
Sri.Swaroop	IT enabled Support Services
Smt.Swapna &Shyam Lal	Training assistants



**Thank
You!**